



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BANKI COLLEGE (AUTONOMOUS), BANKI

AT- SRICHANDANPUR, PO/PS- BANKI, DIST.- CUTTACK, PIN-754008
754008

www.bankicollege.ac.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Banki college Autonomous was formulated in getting the guidance of Dr. J.C. Rout , an illustrious son of the soil. A true Gandhian Dr.Rout had been inspired by the ennobling vision of Mahatma Gandhi to bring the benefits of the education to the doorsteps of the rural people. He believed that education is the basic tool for development of consciousness and reconstitution of the society. Such an ideal drove him to take a team of dedicated social activities with him to establish a college at Banki. He became successful in arranging funds from public donations and established the college, which commenced from 10th July 1961 aiming at the holistic development of learners’ personality, making them intellectually sound, morally upright and socially committed. 1. Relising that the total development of personality could be achieved through the development of the body, the mind and the heart, Dr. Rout as Secretary and Late Anant Charan Dehury the then Deputy Collector, Banki as President of the Governing Body have tried their best from the beginning to impart quality education to their learners. They have recruited the best available teachers from different corners of the country for the wholesome growth of the learners through academic excellence, physical exercise and social commitment. Thus, this college has brought the benefits of education to the doorsteps of the people and has ushered in a new era of life and learning. In the beginning, the college had a meager strength of 74 students and 11 teaching and non-teaching staff. 2. Since 1961, it has made a steady progress without looking back and now we have a massive two storeyed building, more than 2794 students including about 750 women students, 171 employees of all categories with 91 highly qualified teaching staff. The college has impressive library with 50253 books and 32 journals, separate reading rooms for boys and girls equipped with TV set and internet and other amenities. As one of the premier institution of learning, Banki College is big enough for efficiency, discipline and dedication. Located in the Bank of River Mahanadi the campus covers 20 acres of land.

Vision

- To take this institution to the highest level of excellence in education.
- Effective student oriented transparent governance.
- To develop value system and impose accountability.

Mission

Holistic Development of the learners’ personality making the individuals Intellectually Excellent, Morally Upright and Socially Committed.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Committed missionary and visionary management to take the institution to highest level of excellence in education.
- Effective,holistic student oriented transparent Governance and Administration. Well experienced,

qualified, committed and experience IT enabled faculty.

- Strong and ethical value system.
- Effective teaching-learning environment adoption of good social support.
- Disciplined student and sincere supporting staff. Excellent understanding between management, principal, staff and all stakeholders.
- Permanent Affiliation for UG & PG Programms. Good Infrastructure with well equipped seminar halls, smart classroom , auditorium, Audio-visual halls, language labs Well equipped Science laboratories.
- A good library with LMS3.0 and, reading room.
- Automation of Examination cell, Accounts, and student admission.
- A good sports facilities like Multigym, Indoor and outdoor stadium, swimming pool and firing range.
- Nationalized banking service and post office inside the campus.
- Involvement students in innovative practices Pollution free environment with green ambience.
- Roof top solar power plant Rain water harvest and vermin-compost Staff appraisal and reward system Excellent achievement in sports and games.
- Excellent extension activities and out reach programs Hostel facility for boys and girls both UG & PG.
- Staff quarter for teaching and non-teaching staff ,a good dispensary.

Institutional Weakness

- Lack of Research facilities and campus placement.
- Industry interaction and placement. Retention of senior faculty due to transfer.
- In-adequate ICT facilities.
- Interaction with MOU and placement.

Institutional Opportunity

- Attracting talented students to provide higher education
- To start new courses both traditional and modern amenities Academic interaction through MOUs.
- Alumni networking for academic and placement activities Enhancement of logistic support.

Institutional Challenge

- Resource generation for research and development development activities.
- To blend both traditional and modern amenities
- Attribution of faculty in high demand areas
- Decrease in availability of quality faculty
- More focus on employment and training

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Being an Autonomous College affiliated to Utkal University both for UG & PG, Banki College has several options in designing of curriculum following model UGC curriculum. It has evolved a

mechanism to address this issue and formed Board of Studies (BoS) in each Department. To strengthen the teaching learning process for fulfillment of Program Outcomes of the respective Department is the main agenda of BoS meetings. BoS consists of HOD, all teachers and two subject experts from Utkal University, Academia and Alumnus. HOD acts as Chairperson.

- To bridge the gap BoS members identify the gap in curriculum (if, any) and suggests the remedy to bridge these gaps to Academic Council. Members of the Academic Council also discuss these gaps and remedies and approve it with some modifications if necessary. Guest lectures, additional experiments, opening of new courses and short term courses, new ideas for projects, Industrial visits, AV classes are few measures being adopted to bridge the content gaps in curriculum. The Academic Council comprises all HoDs, University Nominees, Experts from Industry and Academia and Alumnus. The Principal acts as the Chairperson and a senior Faculty acts as the Secretary of the Council.
- As per the academic calendar Banki College follows to deliver the curriculum and to conduct the internal, Mid Term and End-Term examinations. Departments prepare their own Activity calendar to organise various programs and value-added courses beyond syllabus.

Teaching-learning and Evaluation

- This institution has developed well planned teaching learning process and two-fold evaluation process:
- Preparation, Execution and assessment of Academic plan is the most striking feature of the teaching learning process adopted by the institution. Faculty members prepares an academic plan (based on prescribed format) for their respective courses before commencement of the semester. They present these plans in presentation session and explain their strategy to deal with a course. Head of the Department and senior teachers modify this plan if required. the plan contains course outcomes, mapping of the COs with POs and PSOs, add on content to bridge the curriculum gaps, lecture schedule and delivery plan, assignments and tutorial questions etc.
- Faculty members are encouraged to use innovative methods for effective delivery of curriculum like creating their own blogs, ppt, creation of interactive groups and virtual discussion forums. IQAC has developed a full proof mechanism to check the quality and time bound delivery of all academic activities in the institution.

Research, Innovations and Extension

- This college has established its exclusive research and development cell after conferment of autonomy with a view to promote research activity in all the Departments and to spread research culture among staff and students. A research policy is framed forming research committee with Principal as its Chairperson.
- Utkal University has recognized Banki College as a Research Centre in Political Science in the year 2009 and in Education since 1997.
- . Two Annual Journals with ISSN are being published by the college on the topics of current interest. Current Concern publishes review and research articles in Science (ISSN-2347-7725). Current Exposure with ISSN-2348-2842 publishes research and review articles in Humanities.
- Dr Ranjita kumari Mohapatra Lecturer in physics received Research Project under ORUIIP in 2021 of Rs.402000.
- During last 5 years 27 number of faculty members have been awarded Ph.D. Degree along with National and International awards.
- Ranger and Rover has bagged Rajiv Gandhi Sikshya Samman, Basanta Biswal award, Best achievement

award by Honble Governor, Government of Odisha. The NCC girls wings has been awarded Rajiv Gandhi sikshya sanman.

- To uplift the life standards of under privileged section of the society with the help of technology is the core idea of all extension activities carried out by the college. A tribal village, Durgapur Sabar Sahi 11 kms away from the college is being adopted for all-round development of the villagers.

Infrastructure and Learning Resources

- Transparent and quick flow of information helps in creating student friendly atmosphere. Library, Internet, Labs and sports facilities are available for the students and staff before and beyond working hours.
- To help students with rural background to cope-up with professional atmosphere and makes them confident, two language skill development training labs are being provided. Availability of various value-added programs (VAP) along with regular curriculum help students to acquire the skill and knowledge for better placement.
- Apart from regular classrooms, seminar halls and curriculum labs, research and development lab
- The college provides following additional facilities to students for their self-learning and learning beyond syllabus.
- Infrastructure Facilities Available: 1. Digital library, 2. A.V. Classrooms, 3. Reading Room, 4. Multigym, 5. Indoor Stadium, 6. Language labs and Project labs, 7. 8-lane 400 mtr. Running track, 8. D-Link networking modules, 9. Students friendly Library portal, 10. Various value-added programs.
- Learning resources facilities: Committed faculty who motivate students in the process of their learning. Reputed Journals from EBSCO
- Online Databases and Video Lectures. Licensed Softwares. Membership in Professional Bodies

Student Support and Progression

- Banki College firmly believes in student centric teaching-learning process and hence it has evolved a scientific mechanism to strengthen this process. It has established a vibrant Student Activity Centre (SAC) which is a conglomeration of 4 professional societies, 23 academic forums and 06 extracurricular activity forums. (Total -23 forums) Leadership qualities are being nurtured through these various forums.
- The College launches any new initiative only after due consultations with student representatives. Every aspect of teaching learning process has its focus on student centric mechanism. Students have received awards in Sports, NCC, NSS and Cultural activities at National and International level. Training and Placement Cell has started more than 10 short term courses and 05 in house training programs to make students ready to step in corporate world.

Governance, Leadership and Management

- Management has evolved a four-fold mechanism of governance to develop Institutional leadership:
- Apex level: Management and Governing body: Strategic planning including policy direction and resource mobilisation
- Primary Level: The Principal and College Academic Council(CAC): To direct, motivate and control the entire Institute functioning.

- Secondary Level: Head of the Departments, In charge of various Functional Units: Effective and Efficient functioning of their respective Departments and Units
- Tertiary Level: Faculty coordinators for various activities: Effective and time bound discharge of duties as per the direction of the CAC.

Institutional Values and Best Practices

- Banki College has developed a set of best practices in tune with its core ideas and created a positive impact on the all-round development of learners creating useful citizens of the Nation.
- Nurturing of leadership is one of the core value and the establishment of vibrant and active forums to translate this idea in to reality is an example of such well thought practices.
- Practice of Yoga and Blood Donation

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BANKI COLLEGE (AUTONOMUS), BANKI
Address	At- Srichandanpur, PO/PS- Banki, Dist.- Cuttack, Pin-754008
City	CUTTACK
State	Orissa
Pin	754008
Website	www.bankicollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	NIRANJAN MOHANTY	06723-220221	9778448393	-	bankiautocol18@gmail.com
Associate Professor	PRAMOD KUMAR PANDA	06723-240221	9348742799	-	pramodpanda123@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	10-07-1961

'Autonomy'				
Date of grant of 'Autonomy' to the College by UGC		24-01-2006		
University to which the college is affiliated				
State	University name	Document		
Orissa	Utkal University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	30-04-1966	View Document		
12B of UGC	31-07-1972	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	18-03-2010
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At- Srichandanpur, PO/PS-Banki, Dist.- Cuttack, Pin-754008	Semi-urban	19.67	26013

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Botany,	36	XII Science	English	36	28
UG	BSc,Chemistry,	36	XII Science	English	50	44
UG	BSc,Biotechnology,	36	XII Science	English	16	6
UG	BSc,Physics,	36	XII Science	English	50	43
UG	BSc,Mathematics,	36	XII Science	English	32	24
UG	BSc,Zoology ,	36	XII Science	English	36	36
UG	BSc,Geology ,	36	XII Science	English	48	16
UG	BSc,Computer Science,	36	XII Science	English	20	19
UG	BSc,Stastics,	36	XII Science	English	16	1
UG	BSc,Geography,	36	XII Science	English	16	13
UG	BA,English,	36	XII Arts	English	16	14
UG	BA,Philosophy,	36	XII Arts	English	16	13
UG	BA,Economics,	36	XII Arts	English	35	28
UG	BA,Psychology,	36	XII Arts	English	37	37
UG	BA,Political Science,	36	XII Arts	English	39	39
UG	BA,History,	36	XII Arts	English	39	39
UG	BA,Sanskrit,	36	XII Arts	English	42	40

UG	BA,Sociology,	36	XII Arts	English	33	33
UG	BA,Odia,	36	XII Arts	Oriya	37	37
UG	BA,Home Science,	36	XII Arts	English	16	14
UG	BA,Education,	36	XII Arts	English	42	41
UG	BCom,Commerce,	36	XII Commerce	English	224	70
UG	BA,Anthropology,	36	XII Arts	English	16	15
PG	MA,Pg Education,	24	BA Education	English	16	16
PG	MA,Pg Sanskrit,	24	BA Sanskrit	English	16	9
PG	MSc,Pg Chemistry,	24	BSc.Chemistry	English	16	0
PG	MSc,Pg Chemistry,	24	BSc.Chemistry	English	16	16
PG	MSc,Pg Zoology,	24	BSc. Zoology	English	16	16
PG	MA,Pg English,	24	BA English	English	16	2
PG	MA,Pg Economics,	24	BA Economics	English	16	8
PG	MA,Pg Odia,	24	BA Odia	Oriya	32	32
PG	MA,Pg Political Science,	24	BA Political Science	English	16	15
PG	MA,Pg Psychology,	24	BA Psychology	English	16	11
PG	MA,Pg Home Science,	24	BA Home Science	English	16	5
PG	MCom,Pg Commerce,	24	BCom	English	32	11

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				13				85			
Recruited	0	0	0	0	10	3	0	13	30	25	0	55
Yet to Recruit	0				0				30			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				55			
Recruited	0	0	0	0	0	0	0	0	28	27	0	55
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	2	0	12	6	0	24
M.Phil.	0	0	0	4	1	0	6	10	0	21
PG	0	0	0	4	1	0	20	30	0	55
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	11		1		12

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1036	0	0	0	1036
	Female	1017	0	0	0	1017
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	152	176	197	219	
	Female	156	147	147	135	
	Others	0	0	0	0	
ST	Male	31	31	26	30	
	Female	25	20	16	12	
	Others	0	0	0	0	
OBC	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
General	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		364	374	386	396	

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Anthropology	View Document
Biotechnology	View Document
Botany	View Document
Chemistry	View Document
Commerce	View Document
Computer Science	View Document
Economics	View Document
Education	View Document
English	View Document
Geography	View Document
Geology	View Document
History	View Document
Home Science	View Document
Mathematics	View Document
Odia	View Document
Pg Chemistry	View Document
Pg Commerce	View Document
Pg Economics	View Document
Pg Education	View Document
Pg English	View Document
Pg Home Science	View Document
Pg Odia	View Document
Pg Political Science	View Document
Pg Psychology	View Document
Pg Sanskrit	View Document
Pg Zoology	View Document
Philosophy	View Document
Physics	View Document

Political Science	View Document
Psychology	View Document
Sanskrit	View Document
Sociology	View Document
Stastics	View Document
Zoology	View Document

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>Interdisciplinary courses are introduced in the institution in order to emphasize the need to bring multiple disciplinary perspectives to bear on real-world issues. In this context, individuals know what kinds of information are needed and where to find that information. By requiring students to work on such problems, interdisciplinary education develops a number of intellectual skills. These include skills in problem solving, critical thinking, evaluation, synthesis and integration. Interdisciplinary courses being offered by the institution include: 1. Quantitative Aptitude & Logical Thinking 2. Ethics & Values Some common courses integral to several disciplines include Organizational Behaviour, Micro Economics, Macro Economics, Statistics, Educational Psychology, Guidance and Counseling etc.</p>
2. Academic bank of credits (ABC):	<p>The college adopts National Academic Depository scheme for storage of marksheets of students. More than 1800 Records/ Mark Sheets have been published In National Academy Depository(NAD)Portal from 2016 Admission Batch onwards. In the session 2021-22 steps were initiated for registration under ABC, It is aimed at enabling student mobility. academic flexibility and allows student to choose own learning path by opting for multiple entry and multiple exit. It is an Online Centralized System, allowing for Credit accumulation and redemption, credit audit trail management and Credit accounting. It is a transparent system based on the principle of 'Anytime anywhere learning' and allows student to study at their own pace.</p>
3. Skill development:	<p>It has been a prerequisite for all staff and students to</p>

	<p>update their knowledge and skills with the rapidly changing technological advancements in the field of ICT. We have highlighted activities related to promotion of college Social responsibility and skill development Initiatives of the Staff and students as two best practices unique to our college. A Course on "Ethics and Values" introduced w.e.f. 2021 to promote Social ethics and Communal harmony. We collaborate with Utkal University to carry out Campus cleaning programme by volunteers. Students undertake industry/company related, result-oriented research projects that contribute to positive growth of the society. Besides, in SEC Papers, Communicative English, Quantitative Techniques and logical reasoning courses are introduced in order to provide various the skills for solving various problems which help students in appearing at various competitive examinations.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Cultural awareness and expression are among the major competencies, the development of which was promoted among students in order to provide them with a sense of identity and belongingness, as well as an ability for appreciation of other cultures and identities. The happiness/well being, cognitive development and cultural identity of individuals were given due importance at all levels of education. The holding of various themed extracurricular competitions also provides the HEI with the opportunity to inculcate Indian values in the students. Classroom instructions by teachers, even though primarily delivered in English, is often also delivered in Odia and in PanIndian languages like Hindi, if the need arises, to facilitate learning by students belonging to diverse linguistic backgrounds. Moreover, this institution offers degree programmes in Hindi and Sanskrit, most of whose course content caters to strengthening of Indian cultural values amongst the learners. In addition, students have to choose Odia/Hindi/ English as a compulsory subject under AECC-II course.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>To achieve an outcome-based education, the HEI has determined and framed the mission and vision of each department and that of college. Thus, the academic leadership and the teachers are aware of their long-term and short-term goals in clear terms. The Syllabus on the current curriculum i.e. the model syllabus is meticulously designed by Government of</p>

	Odisha to improve the quality of education and for the overall growth of the students. Further, The HEI has carefully designed, and disseminated the Program Outcomes(PO),Program Specific Outcome, and Course Outcomes(CO)for each course and programme. At the teacher's level, this principle is implemented by preparation of elaborate lesson plans, keeping in view the major and minor objective of the learning experience. Specific pedagogical practices are adopted to achieve these objectives. The HEI uses mid semester and end semester student evaluations to gain feedback on the efficacy of the course design.
6. Distance education/online education:	Odisha State Open University Study Centre has been established in the college from the session 2022-23.Five number of PG courses and Six number of UG Courses has been allotted for admission.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The institution initiates the incentive programs on electoral activities in shape of certificates or recognition awards by establishing Electoral Literacy Clubs. These initiatives will aim to foster an informed and responsible electorate, enhancing democratic participation and civic engagement.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	It also creates a running awareness campaign through posters, pamphlets to inform about the rights and responsibilities of the students and staffs
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The institution also creates digital literacy programs by offering training on on-line platforms for voter registration, checking voter status and accessing election information. The institution also hosts the local administrations to provide students with resources and information about the entire electoral; process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research	Banki (Auto) college, Banki being leading institution in the state undertake various initiatives to promote

<p>projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>electoral literacy among the students as well as staff. The institution creates awareness by organizing workshops and seminars on the importance of voting, understanding the electoral process and also the roles of different bodies.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Before the last election, it facilitates the voter registration drives to ensure that eligible student and staff are registered to vote.</p>

Extended Profile

1 Students

1.1

Number of students on rolls year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2290	2401	2391	2462	2623
File Description		Document		
Institutional data in the prescribed format (data		View Document		

1.2

Number of final year outgoing students year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
782	798	729	848	807
File Description		Document		
Institutional data in the prescribed format (data		View Document		

2 Teachers

2.1

Number of full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
82	82	75	75	81
File Description		Document		
Institutional data in the prescribed format		View Document		
Certified list of full time teachers		View Document		

2.2

Total number of full time teachers worked/working in the institution (without repeat count) during last five years:

Response: 124

File Description	Document
Institutional data in the prescribed format	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
846375	1636887	1521375	1123986	830402

File Description	Document
Provide Links for any other relevant document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1

Curricula developed and implemented have relevance to the local, regional, national, and global developmental needs, which is reflected in the Programme outcomes (POs) and Course Outcomes(COs) of the Programmes offered by the institution

Response:

Banki College being an autonomous institution is empowered to design its own syllabi for different programmes such as B.A., B.Sc. and B.Com. and M.A. courses as well. However, following the guidelines framed by the UGC to implement common syllabus programme under CBCS in all the Universities of the country and following the recommendations of the parent University (Utkal University) the college has implemented the CBCS system since 2014-15 in UG and from 2013-14 in PG keeping the national and global development in view. The Board of studies of each department constitutes the Vice-Chancellor's nominee, two subject experts from outside the institution nominated by the Academic Council, all the staff members, one alumnus member and a co-opt member nominated by the Academic Council. The Board of Studies of each department has made upto 10-20% modification in the curricula considering the feedback from the students collected through Mantor-Mantee interaction and teachers-students interaction in practical classes, feedback from the parents obtained through Parents-Teachers meet, from Alumni through Alumni meet and above all keeping the local and regional needs in view. The syllabi so designed by the different Board of Studies are not only beneficial for the career development of the students but also enable them in effective communication and dialogue with various stakeholders in particular and the society in general. The students admitted into the various programmes B.A., B.Sc. and B.Com can make themselves eligible for different National and State Level Administrative services such as IAS, IPS, IFS, ICS and OAS, OFS, OCS and OPS respectively. Under programme specific outcomes the students of all the programmes go for higher studies (PG), educational training courses i.e. B.Ed., C.T., etc. in different universities and schools of the state as well as abroad. Commerce and Science students admitted into MBA, MCA and other related studies besides the competitive examinations. Our Alumni records reveal their appointment in different sphere of employment. However, following the guidelines framed by UGC as well as the recommendation of Parent University (Utkal University) the Institution designed its syllabi with the modification to the extent of 20% considering local advantages and employability. The syllabus is covered through teaching research and extension activities to enable the students to expand their horizon of knowledge, critical thinking with scientific temper and learn the life skills to face the challenges of future life. The syllabi is multidisciplinary in nature. The students are equipped with different topics on IT, environmental studies and Indian Society and Culture in addition to moral values and professional ethics. Thereby, the students of Arts and Commerce stream learn IT and Environmental Studies for sustainable development. Science students learn moral values and Indian Society and Culture for maintenance of healthy traditional values of society. Hence, the curriculum is in the process of creating humane among the students.

File Description	Document
Upload Additional information	View Document

1.1.2

The programmes offered by the institution focus on employability/ entrepreneurship/ skill development and their course syllabi are adequately revised to incorporate contemporary requirements

Response:

The institution's diverse range of programs, including Bachelor's degrees in Science, Arts, and Commerce, as well as Master's degrees in Arts, Science, and Commerce, is strategically designed to enhance employability, foster entrepreneurship, and develop essential skills. These programs are meticulously crafted to align with contemporary industry needs, ensuring that graduates are well-prepared to thrive in an evolving job market and to contribute meaningfully to their chosen fields.

Employability

A primary focus of the institution's curriculum is to booster employability. The Bachelor's and Master's programs incorporate practical experiences, industry-relevant projects, and internships that bridge the gap between theoretical knowledge and real-world application. For instance, in the Bachelor's programs, students are exposed to hands-on learning through laboratory work in Science, field projects in Arts, and case studies in Commerce.

Moreover, the curriculum is regularly updated to reflect the latest industry trends and requirements. For example, in the Commerce programs, courses are tailored to include the latest financial technologies and business practices, ensuring that graduates are familiar with contemporary tools and methodologies. Similarly, the Science programs emphasize emerging research techniques and technological advancements, while the Arts programs integrate contemporary cultural and social issues into their studies.

Entrepreneurship

Encouraging entrepreneurship is another cornerstone of the institution's approach. The programs are designed to cultivate an entrepreneurial mindset by incorporating modules on innovation, startup management, and business development. For instance, the Commerce programs include entrepreneurship courses that cover business planning, venture capital, and market analysis, which provide students with the knowledge and skills needed to start and manage their own businesses. Additionally, the institution often collaborates with industry experts and successful entrepreneurs to provide mentorship and networking opportunities for students.

Skill Development

Skill development is integral to the institution's educational philosophy. The curricula for all programs are designed to develop both hard and soft skills that are critical in the professional world. For instance,

Science programs include advanced laboratory techniques and data analysis skills, while Arts programs focus on communication, research, and critical thinking. Commerce programs emphasize financial literacy, analytical skills, and strategic planning.

The inclusion of soft skills training is also a significant feature. Courses often integrate components that enhance communication, teamwork, and leadership abilities. Workshops, seminars.

Contemporary Relevance

The institution is committed to ensuring that course syllabi are continuously updated to incorporate contemporary requirements. This involves regular reviews and revisions of the curriculum to keep pace with changes in industry standards, technological advancements, and emerging global trends. Feedback from industry stakeholders, alumni, and academic experts plays a crucial role in this process, ensuring that the programs remain relevant and effective.

In conclusion, the institution's Bachelor's and Master's programs in Science, Arts, and Commerce are expertly designed to enhance employability, promote entrepreneurship, and develop vital skills. By incorporating contemporary requirements and regularly updating course syllabi, the institution ensures that its graduates are well-equipped to navigate the complexities of the modern job market and contribute positively to their professions and society at large.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years

Response: 31.43

1.2.1.1 Number of new courses introduced during the last five years:

Response: 11

1.2.1.2 Consolidated number of courses offered by the institution across all Programmes (without repeat count) during the last five years :

Response: 35

File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	View Document
Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses	View Document
Institutional data in the prescribed format (data template)	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and other value framework enshrined in Sustainable Development Goals and National Education Policy – 2020 into the Curriculum

Response:

The staff members of the institution are governed by the service and conduct rules of the government of Odisha and are guided by the traditional high ideals of the teaching profession and institutional guidelines of professional conduct.

The institution incorporates gender equity into every aspects of operational procedure. Inbuilt mechanisms ensure that there is no discrimination on the basis of gender. The internal complaint Committee , Sexual Harassment Cell, Anti –ragging Cell, proctorial Committee etc are some of the internal bodies whose core mandate is to ensure fairness and justice irrespective of gender identity and to ensure maintenance of a peaceful and harmonious academic environment.

Various bodies within the College foster the inculcation of noble human values into the students personality. In a number of programmes, there is ample scope of imparting the students with clear social and developmental perspectives , through fieldwork and student projects. The activities of the NCC, YRC, NSS , Range and Rovers are directed at nurturing and spreading the message of compassion, devotion to duty, fellow-filling and selfless service among the students.

Commitment to maintenance of a clear environment and sustainability are core principles ingrained in the institutional character.

Environmental Science forms a basic component of the College Curriculum.

Ethics values and Disaster management is included in the College Curriculum.

File Description	Document
Upload Additional information	View Document

1.3.2

Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.

Response: 10

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format (data template)	View Document
Evidence of course completion, like course completion certificate etc	View Document

1.3.3

Percentage of programmes that have components of field projects / research projects / internships during the last five years.

Response: 100

1.3.3.1 Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years

Response: 06

1.3.3.2 Total Number of programmes offered (without repeat count) during the last five years

Response: 06

File Description	Document
Sample Internship completion letter provided by host institutions	View Document
Sample Evaluated project report/field work report submitted by the students	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Program and course contents having element of field projects / research projects / internships as approved by BOS	View Document
Institutional data in the prescribed format (data template)	View Document

1.4 Feedback System

1.4.1

Structured feedback for curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 81.45

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
740	847	819	766	836

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1024	1024	1024	936	913

File Description

Document

Provide the relevant information in institutional website as part of public disclosure

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document relating to sanction of intake as approved by competent authority

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 18.37

2.1.2.1 Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
116	144	115	127	157

2.1.2.2 Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
751	751	751	673	661

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template)	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes to cater to differential learning needs of the student

Response:

A the faculties of this HEI, at the departmental level, make an extra effort through personal interactions in the classes and with the help of Academic credentials, to assess the learning levels of the students throughout the academic session.

For Advanced learners:

Advanced learners are advised and guided to study higher- standard books and online academic material and their improvement is regularly monitored through observation.

Every year, Formal felicitation to the best Graduates in Arts, Science, Commerce are given by the HEI , Alumni association and generally by the individual departments to the topper students and wide publicity is made to inspire the junior students for achieving academic excellence .

- The Name of these students are mentioned in the college magazine
- Thecollegeroutinelyforwardsapplicationsofthe
- scholarshipstothevariousawardingauthorities.

For Slow learners:

Faculties take an extra effort to identify the slow learners in the course. The protorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance.

- Departments organize remedial classes for slow learners to help them with the problems in their subjects.
- Slow learners are encouraged to participate in the college events like departmental activities, seminars, workshops, etc. This helps to overcome their hesitation and shine in their skills.
- College hosts (Parent-Teacher Meeting) to keep parents informed and develop different plans for supporting teachers that all students can flourish.

File Description	Document
Upload Any additional information	View Document

2.2.2

Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 27.93

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	View Document
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Practical Experimentation is a core component of all Programmes in the science streams and in several degrees programmes of the humanities. The DSE (Disciplines-Specific Elective)-4courses in all programmes under CBCS mode requires student to undertake a project work under the supervision of teachers, and herein students are trained to carry out independent research corresponding to their programmes. Students become familiar with basic process of making an observation, Forming a hypothesis, making prediction, conducting an experiment, and finally analyzing the results.

Teachers also nurture and encourage the spirit of experimental learning by forming what app groups with students and sharing web links and online materials with theme. Students learn to use the full power of the internet by experiencing diverse sources of knowledge and get an opportunity to hone their perceptive and analytical skills. Various field work, internship, industrial and laboratory visits are undertaken by various departments to expose the students to the ground situation. Students are encouraged to become actively involved in bringing out wall magazines and animal editions are unusually inaugurated on special days such as annual function. Such activities inculcate value of qualities, originality and timeliness in completion of projects to the students.

- Teachers use ICT-enabled tools including online resources for effective teaching and

The HET encourages the faculty members to extensively use ICT enabled tools and online e-resources for effective teaching and learning process:

All the teachers are well versed with the latest technology and use ICT – enabled tools in the teaching – learning process.

Commonly used ICT tools in the institution are laptops, tablets, desktop computers, smart boards, LCD projectors, sound amplification system , the ubiquitous Smartphone, various online platforms like zoom, Google classrooms etc. Along with various software and e-resources.

Three numbers of dedicated smart classrooms have been commissioned in the institution under a programme by the Higher Education Department of the government of Odisha. The institution is covered with Wi-Fi and LAN based

facilities which is effectively utilized for teaching learning process.

- ITC enabled teaching methodologies like e-mail, video demonstrations, online lectures, and links of the study materials in whatsapp groups are regularly used by faculty.
- Teachers connect with students individually and collectively beyond the classroom through various social media platforms like Whatsapp, Telegram, and Facebookpage etc.to provide them other information and mortal support.
- The HET has access to inflibnet-M facilities since 2016.consequently, shodh Ganga, shodh

sindhu, e-PG Paathshala etc. can be accessed by authorized persons of the college.

File Description	Document
Upload any additional information	View Document

2.3.2

The institution adopts effective Mentor-Mentee Schemes to address academics and student-psychological issues

Response:

At Banki College, a comprehensive approach is taken to support students academically and psychologically, recognizing the diverse needs of the student body. The institution's dedication to student welfare is evident in its effective mentor-mentee schemes, financial aid programs, and psychological counseling services.

Mentor-Mentee Schemes Banki College's mentor-mentee scheme is designed to address both academic and psychological challenges faced by students. Each student is paired with a mentor who provides personalized guidance, ensuring that students receive the support they need to succeed. This relationship fosters a supportive environment where students can freely discuss their academic struggles and personal issues. Mentors at Banki College are typically faculty members or senior students who are trained to handle a variety of issues. They help mentees set academic goals, develop study plans, and monitor their progress. Additionally, mentors provide valuable advice on time management, exam preparation, and career planning. By maintaining regular contact with their mentees, mentors can identify potential problems early and offer timely interventions. The mentor-mentee scheme also plays a crucial role in addressing psychological issues. Mentors are trained to recognize signs of stress, anxiety, and depression among students. They offer a listening ear and can refer students to professional counseling services if needed. This proactive approach helps in creating a supportive and nurturing environment, ensuring that students do not feel isolated or overwhelmed. The institution provides aid through its Poor Fund, scholarships like Prerana, the National Scholarship, and the Jeendal Scholarship, among others. These programs are designed to support students from economically disadvantaged backgrounds, ensuring that financial constraints do not impede their education. The Poor Fund is specifically aimed at helping students who face sudden financial crises. Whether it's an inability to pay tuition fees or meet daily expenses, the Poor Fund offers quick and effective relief, allowing students to focus on their studies without undue stress. Scholarships such as Prerana, the National Scholarship, and the Jeendal Scholarship are merit-based and needbased, encouraging academic excellence while supporting those in need. Banki College is deeply committed to the psychological well-being of its students. The college offers professional counseling services to help students navigate personal challenges and mental health issues. The counseling center is staffed with qualified psychologists and counselors who provide confidential support. Students can seek counseling for a range of issues, including stress, anxiety, depression, relationship problems, and more. The counseling services aim to provide a safe space for students to express their feelings and work through their problems. Through individual and group therapy

sessions, workshops, and seminars, the counseling center promotes mental health awareness and teaches coping strategies. Moreover, the college organizes regular workshops on stress management, mindfulness, and emotional resilience. These sessions equip students with practical tools to manage their mental health proactively.

The institutions' multifaceted support system underscores its commitment to student success and well-being. The mentor-mentee schemes provide personalized academic and emotional support, while financial assistance programs alleviate economic burdens. The availability of professional counseling services ensures that students have access to the help they need to maintain their mental health. Together, these initiatives create a nurturing environment where students can thrive both academically and personally.

File Description	Document
Upload any additional information	View Document
List of Active mentors	View Document

2.3.3

Preparation and adherence of Academic Calendar and Teaching plans by the institution

Describe the Preparation and adherence to Academic Calendar and Teaching plans by the institution.

Response:

The institution prepares an Academic Calendar for each academic session and is implemented after approval by the Academic Council held before the beginning of the new academic session. The Academic Calendar includes the programme starting from the opening of the college after summer vacation till the publication of final results of Final Degree students. The classes for 3rd and 5th semester students begin within seven days of opening of the college after summer vacation. Mid-Term Examinations of 3rd and 5th Semester students are conducted after three months of opening and before the notification for college election by the State Govt. Mid-Term Examinations of 1st Semester is conducted just after Puja Vacation. Enrolment of students into the End-Term Examination is completed before the commencement of End Term Examinations. End-Term Examinations of 3rd, 5th and 1st Semester starts from 2nd week of November and completed by the 15th January of each year. The results of the concerned examinations are published within 45 days from the last date of commencement of examinations.

The usual classes of the even semesters (2nd, 4th and 6th) commence following the Academic Calendar. The 4th and 6th semesters begin in the 1st week of January and the 2nd Semester from 3rd week of January. The teachers prepare the teaching plan following the Academic Calendar approved by the Academic Council and accordingly complete course assigned to them. The Mid-Term Examinations of

the 6th Semester and 4th Semester commence in the last week of February and 1st week of March respectively and Mid-Term Examination of 2nd semester in 2nd week of March. The End-Term Examination of 6th semester starts on the 1st Monday of April and ends in the 2nd week of April. The coding, valuation, scrutiny, re-checking by External Examiners and Chief Examiners are completed within 20 days and the results are published within 45 days of last day of examinations keeping the interests of the students for higher studies after approval of Conducting Board of Examiners, Examination Committee, Controller of Examinations and V.C. of the parent university. Soon after the results are published the successful students are provided with mark sheets and provisional certificates within a week of publication of results. The syllabi prepared by the respective Board of Studies and approved by the Academic Council are issued to the H.O.Ds who takes care of distribution of chapters among the departmental faculties before summer vacation. The faculties prepare the teaching plan of the syllabi assigned to them before the commencement of classes. When the classes begin the teachers impart teaching as per the teaching plan and use to maintain the progress register on daily basis which is checked by the H.O.D. concerned and Academic Bursar regularly and the Principal of the Institution monthly. Academic Bursar and his team regularly supervise the classes for completion of the courses in time.

File Description	Document
Upload any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years

Response: 97

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
82	82	82	82	82

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	View Document
Provide the relevant information in institutional website as part of public disclosure	View Document
Institutional data in the prescribed format (data template merged with 2.4.3 and 2.4.4)	View Document

2.4.2**Percentage of full time teachers with Ph.D./D.Sc. / D.Litt./ L.L.D during the last five years****Response:** 20.16**2.4.2.1 Number of full time teachers with *Ph.D./D.Sc. / D.Litt./ L.L.D* during the last five years****Response:** 25

File Description	Document
List of faculty having Ph.D./D.Sc. / D.Litt./ L.L.D along with particulars of the degree awarding university, subject and the year of award per academic year.	View Document
Institutional data in the prescribed format (data template merged with 3.2.3 and 3.4.2)	View Document
Copies of Ph.D./D.Sc. / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.4.3**Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)****Response:** 15.07**2.4.3.1 Total teaching experience of full-time teachers as of latest completed academic year****Response:** 1236

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.4)	View Document

2.4.4

Percentage of full time teachers working in the institution throughout during the last five years

Response: 487.65

2.4.4.1 Number of full time teachers worked in the institution throughout during the last five years:

Response: 395

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years

Response: 30

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	22	38	30	00

File Description	Document
Result Sheet with date of publication	View Document
Policy document on Declaration of results (if any)	View Document
Institutional data in the prescribed format (data template)	View Document
Exam timetable released by the Controller of Examination	View Document

2.5.2

Percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years**Response:** 1.92**2.5.2.1 Number of complaints/grievances about evaluation year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
52	24	0	0	0

2.5.2.2 Number of students appeared in the examination conducted by the institution year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
781	791	729	845	810

File Description	Document
List of students who have applied for re-valuation/re-totaling program wise certified by the Controller of Examinations year-wise for the assessment period.	View Document

2.5.3**IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA)/Formative Assessment have brought in considerable improvement in Examination Management System (EMS) of the Institution****Describe the examination reforms with reference to the following within a minimum of 500 words**

- **Examination procedures**
- **Processes integrating IT**
- **Continuous internal assessment system**

Response:

This institution is enjoying autonomy in designing its own curricula, framing regulations for admission and examination systems under CBCS pattern, publication of results of different examinations, issuing mark sheets and provisional certificates. Academic Council, Board of Studies, Examination Committee, Conducting Board of Examiners and Malpractice Committee are constituted for reformation of examination process. The Board of Studies consists of each department H.O.Ds. as Ex-officio Chairman,

all the faculties as the members, one nominee of V.C., Utkal University, two outside members nominated by Academic Council as subject experts and one alumnus. The Board of Studies meeting is called for by the Controller of Examinations prior to the beginning of the new Academic Session. The members design the syllabus considering the local need, employability of the students and national and international demand. They also prepare the list of question setters, moderators and examiners. The Academic Council constitutes Principal as ex-officio-Chairman, 5 external members from various outstanding areas such as education, health, engineering, industries, 3 Vice-Chancellor nominees from Utkal University. All Head of the departments, 04 teacher of the college nominated by the Principal, a student representative. The member Secretary calls for the meeting in consultation with the Chairman soon after the Board of Studies meeting is over. The members after thorough discussion approve the syllabi, list of question setters, moderators and examiners and the guidelines related to conduct of examinations and publication of results, disposal of M.P. Cases, collection of fees and fines for enrolment of students into different examinations opening of new courses and the Academic Calendar. The Controller of Examinations following the guidelines conducts the examinations and publish the results of each semester. The examination system is totally automated. It is segregated into two broad systems in each semester (1) Mid-Term Examination, (2) End-Term examination. Each paper carries 100 marks (Mid-Term-20 and End-Term-80) for subjects without practical and Theory-70 (Mid-Term – 20 and End-Term-50) and practical 30 for subjects with practical components. The valuation of answer scripts (Mid-Term Examinations) are valued by the faculties of the college. Mid-Term examinations are meant for continuous assessment of the students. So various means are followed such as Viva-voce, Quiz, Assignments, Multiple Choice Questions. After valuation the teachers show the valued answer scripts to the students to assess themselves regarding their progress. The qualifying attendance is 75% in each paper for enrolment of a student to appear an examination. Minimum 33% of marks in aggregate is the qualifying mark to get a degree and 33% of marks is the qualifying mark to clear a paper. CGPA system is implemented for award of degree. Practical examinations are conducted by both Internal and External Examiners appointed by Controller of Examinations. Disciplinary action is immediately initiated against the staff or students violating examination rule. Special provision has been made in regulation for appearing the examinations for those students taking part in the National level events in the next year but it shall not be considered as back paper.

File Description	Document
Upload any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

The institution has stated learning outcomes (programme and course outcome)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution

Response:

The College website, prospectus, as well as the calendar reflect the mission and objectives of all the departments of the college. These documents also highlight the students' achievement. In the welcome

program for the first year undergraduate and postgraduate students organized by different departments of the Institution, the broad program objective of Institution is explained. Program-specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumni. In the Alumni interaction, they share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant. For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad program outcomes. Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus. This helps the students appreciate the topic being covered in class as they see the relevance. The syllabus depicting the learning objectives is readily available for students and teachers on college website and college library. Students attribute of fundamental, conceptual and latest knowledge of the subject is facilitated by the lecture which are combined with presentation, group discussion, class test, study materials and projects. Monitoring of this attribute is done at the departmental level. The major component is that each of the faculty members prepares a lesson plan which is tracked regularly by the HODs. and periodically reviewed by Academic Bursar. The course coverage is given due importance. Strong practical orientation is achieved through practical classes, Lab work and projects in departments. Monitoring of practical orientation and projects and their outcome is done at the department level. A graduate is exposed to theoretical concepts along with practical knowledge so as to have better understanding of real life situation. Good communication skills is facilitated by the faculty of English department through soft skill classes but at the same time they focus on imbibing and inculcating the ethical and moral values in the students making the learners spiritually inspired and socially responsible individual.

File Description	Document
Upload POs and COs for all courses (exemplars from Glossary)	View Document
Upload any additional information	View Document

2.6.2

Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)

Response: 87.85

2.6.2.1 Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:

Response: 687

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Certified report from the COE indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	View Document
Annual report of Controller of Examinations (COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1

The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

The College has envisaged an elaborate and vibrant research policy, which will imbibe a strong research culture and will integrate it with academics at both student and faculty levels. The salient features of the policy are given below :

? The staff members should apply to various funding agencies of both government and non-government sectors like UGC, DST, TNSCST etc., for financial support.

? Staff members and scholars shall be motivated to publish their articles in SCI and SSCI quality publications and journals. Incentives will be given and travel grant will also be provided to present their papers in both national and international conferences.

? Seminars / Conferences / Workshops will be conducted by inviting eminent scientist, experts from abroad and within the country.

? Periodic research meeting for scholars will be conducted to discuss the recent development in the respective disciplines to update knowledge.

? The Management believes in the concept of lab to land and shall encourage the researchers to practice this. ? Intellectual Property Rights (IPR) cell has been constituted to promote and enhance the research innovations and intellectual assets.

High end VR- Virtual Reality Lab is incorporated in our computer science lab to enhance the VR experience to the researchers scholars.

File Description	Document
Provide links as Additional Information	View Document

3.1.2

The institution provides seed money to its teachers for research

Response: 6.14

3.1.2.1 Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.57198	1.73906	1.68990	00	1.13880

File Description	Document
Sanction letters of seed money to the teachers is mandatory	View Document
List of faculty who have been provided with seed money for research along with the title of the project, duration and amount year-wise	View Document
Institutional data in the prescribed format (data template)	View Document
Audited Income-Expenditure statement highlighting the expenditure towards seed money endorsed by the Finance Officer	View Document

3.1.3

Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years

Response: 0.81

3.1.3.1 Number of teachers who received national/international fellowship /financial support by various agencies, for advanced studies / research; year-wise during the last five years

Response: 1

File Description	Document
List of teachers who have received the awards along with nature of award, the awarding agency etc.	View Document
Institutional data in the prescribed format (data template)	View Document
E-copies of the award letters of the teachers	View Document

3.2 Resource Mobilization for Research

3.2.1

Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)

Response: 4.02

File Description	Document
List of Extramural funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount	View Document
Institutional data in the prescribed format (data template is merged with 3.2.2)	View Document
Copies of the letters of award for research, endowments, Chairs sponsored by non-government sources	View Document

3.2.2

Number of research projects per teacher funded by government, non-government, industry, corporate houses, international bodies during the last five years

Response: 0.01

3.2.2.1 Number of research projects funded by government and non-government agencies during the last five years.

Response: 1

File Description	Document
List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc	View Document
Institutional data in the prescribed format (data template merged with 3.2.1)	View Document
Copies of the grant award letters for research projects sponsored by government agencies	View Document

3.2.3

Percentage of teachers recognised as research guides as in the latest completed academic year

Response: 4.88

3.2.3.1 Number of teachers recognised as research guides as in the latest completed academic year:

Response: 4

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	View Document
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.4.2)	View Document

3.3 Innovation Ecosystem**3.3.1**

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college has senior faculties as teaching escort with wealth of experiences. The college is focused on interdisciplinary and community based research which help to generate cutting edge solution responding to the needs of local, national and global interests. The college has developed an ecosystem for the excellence of research and academia in the field of Arts/Science/Commerce.

By following the vermiculture practice the institution use the organic compost in the college garden and train farmers for agricultural development.

- Care has been taken to create an eco friendly campus by doing waste management that keeps the incumbents refresh for getting fresh air and water.
- Making a herbal garden and identification of campus flora and labeling is a great innovative programme of the institution. By doing so the students and staff members are made aware of the medicinal values of the plants and their application in day to day life.
- Water is an important component of a healthy ecosystem. To avoid scarcity of pure water for drinking purpose and also irrigation of plants grown in the campus, the institution has taken up “Rain water harvesting” programme for its use in the campus garden.
- Installation of roof top solar system is also adopted as a measure to utilize renewable energy.

3.4 Research Publications and Awards**3.4.1**

The Institution ensures implementation of its stated Code of Ethics for research.

The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:

- 1. Inclusion of research ethics in the research methodology course work**
- 2. Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
- 3. Plagiarism check through software**
- 4. Research Advisory Committee**

Response: B. Any 3 of the above

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Copy of the syllabus of the research methodology course work to indicate if research ethics is included	View Document
Constitution of the ethics committee and its proceedings as approved by the appropriate body	View Document
Constitution of research advisory committee and its proceedings as approved by the appropriate body.	View Document
Bills of purchase of licensed plagiarism check software in the name of the HEI	View Document

3.4.2

Number of candidates registered for Ph.D per teacher during the last five years

Response: 0.75

3.4.2.1 Number of candidates registered for Ph.D during the last 5 years:

Response: 3

File Description	Document
Ph.D. registration letters/Joining reports of candidates.	View Document
Letter from the university indicating name of the Ph.D. student with title of the doctoral study and the name of the guide.	View Document
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.2.3)	View Document

3.4.3

Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years

Response: 0.39

3.4.3.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Response: 48

File Description**Document**

Institutional data in the prescribed format (data template)

[View Document](#)

3.4.4

Number of books and chapters in edited volumes published per teacher during the last five years

Response: 0.12

3.4.4.1 Total Number of books and chapters in edited volumes published during the last five years

Response: 15

File Description**Document**

List of chapter/book along with the links redirecting to the source website

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters

[View Document](#)

3.4.5

Bibliometrics of the publications during the last five years based on average Citation index in Scopus/ Web of Science

Response: 0

File Description	Document
Bibliometrics of the publications during the last five years	View Document
Any additional information	View Document

3.4.6

Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the Institution

Response: 0

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document
Any additional information	View Document

3.5 Consultancy**3.5.1**

Revenue generated from consultancy and corporate training during the last five years

Response: 1036683

3.5.1.1 Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
286900	267500	218483	134900	128900

File Description	Document
Letter from the corporate to whom training was imparted along with the fee paid.	View Document
Letter from the beneficiary of the consultancy along with details of the consultancy fee	View Document
Institutional data in the prescribed format (data template)	View Document
CA certified copy of statement of accounts as attested by head of the institution	View Document
Audited statements of accounts indicating the revenue generated through corporate training/consultancy.	View Document

3.6 Extension Activities

3.6.1

Outcomes of extension activities in the neighbourhood community in terms of impact and sensitizing the students to social issues and holistic development, and awards received if any during the last five years (Showcase at least four case studies to the peer team)

Describe the impact of extension activities in sensitising students to social issues and holistic development with four case studies within a maximum of 500 words

Response:

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better. All the cadets of NCC (SD/SW) taught to develop awareness to face and deal with various social evils.

Five Volunteers from the N.S.S. unit of this college attended the Mega-cleaning programme at Utkal University, Vani Vihar, Bhubaneswar from 09-11-2021 to 23-11-2021 on the occasion of the celebration of Utkal University Foundation Day. The programme was aimed at emphasizing the crucial role of individual citizens in maintaining cleanliness of the nation. On the 20th of October, 2021, twenty volunteers of the NSS unit of this College participated in a programme to welcome the 'Swarnima Vijaya Mashaal' in commemoration of the 50th Anniversary of the supreme sacrifice of Indian Soldiers leading to victory in the 1971 War. The students were imbued with the message of valour, patriotism and sacrifice.

File Description	Document
Upload any additional information	View Document

3.6.2

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years

Response: 277

3.6.2.1 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.

2022-23	2021-22	2020-21	2019-20	2018-19
131	89	38	13	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format (data template)	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.7 Collaboration**3.7.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years

Response: 3

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format (data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for

- 1. teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- 2. ICT – enabled facilities such as smart class, LMS etc.**
- 3. Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc.**

Response:

Adequate physical facilities, such as 10 lecture halls, 42 well-furnished classrooms, 23 laboratories, Preparation rooms in Chemistry department, Dark room in the Physics department, 01 Research laboratory, 02 Computer centres, and 03 Audio-visual halls. Additionally, there are Reading rooms for boys, girls, and staff members with internet facilities, an Information centre, a Placement cell, a Grievance-redressal cell for students, an Anti-ragging cell, an Anti-sexual harassment cell, 02 language laboratories, and 01 Instrumentation room, Controller of Examination office, are provided by the institution for Teaching-Learning purposes.

The campus includes three ladies', three boys' hostels, one TRW hostel (SC and ST Boys) financed by the Tribal Welfare Department, Govt. of Odisha, 01 dispensary, 02 cycle stands, and 02 two-wheeler stands for students and staff.

Computers (139 nos.) with Wi-Fi facilities are available to keep the stakeholders updated. Two Audio-visual conference halls for organizing various national, international, state-level, and student seminars, public meetings, and meetings of the sub-divisional level are available on payment basis to support institution's revenue.

During State assembly and Parliamentary elections, the college infrastructure serves as a valuable asset. It is also selected as a nodal center for the valuation of different examinations of Utkal University and CHSE Odisha. A strong room is available for the safe storage of question papers.

Teachers use ICT-enabled tools, including online resources, for effective teaching and learning. There are well-furnished smart rooms for each Science department and smart classrooms for Arts and Commerce. Most academic departments use laptops, tablets, desktop computers, LCD projectors, sound systems, and smartphones to conduct seminars and meetings. ICT-enabled learning tools such as PPTs, video clips, and e-resources are used by teachers to provide advanced knowledge and practical training to students. Google Meet, WhatsApp, and Zoom are extensively used to impart academic instruction and conduct seminars and webinars. High end VR- Virtual Reality Lab is incorporated in our computer science lab to enhance the VR experience to the teachers scholars.

Students and staff have access to OSHEC e-resources, which include a vast collection of eBooks,

journals, and research databases across various disciplines to improve academic performance. The institution also has access to INFLIBNET facilities, allowing authorized personnel to access Shodh Ganga, Shodh Sindhu, e-PG Pathshala, and other resources.

For cultural and sports activities, the college has two multipurpose halls that serve as auditoriums for cultural programs such as Odissi dance, drama, group dance, folk dance, mono-act plays, and comedy shows performed by students to develop their cultural talents. These halls also serve as venues for faculty and student meetings to promote cultural sensitivity.

The college has a playground (600 x 560 sq. ft.) for athletics and sports practices, as well as for organizing the annual sports meet and various sports competitions. An indoor stadium is available for different indoor games. Basketball, Badminton, Volleyball, and Table tennis courts are used by the students. Board games are provided in Boys' and Girls' common rooms and the Staff common room for recreation.

Regular yoga classes are organized in campus in the morning, with participation of students and teachers.

File Description	Document
Provide the link for additional information	View Document

4.1.2

Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years

Response: 0.05

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
267.85	784.2	1038.4	845.1	108.9

File Description	Document
Institutional data in the prescribed format (data template is merged with 4.2.2 and 4.4.1)	View Document
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Bancha Nidhi Library is housed in the college premises in a separate, one block of the 1st floor of Academic Building, which was started in 1961 in the name of "Banchanidhi" a prominent social worker of Banki. This Library houses outstanding ICT facilities while retaining the ambience of its heritage structure and making it energy efficient. Banchanidhi Library is equipped with 30 seating capacity. Library is fully automated with all its subsystems having excellent Reading Room and has UTP connectivity and Wi-Fi. It has equipped with 3 Computers to access e-resources and e-databases. Banchanidhi Library at present is using 'LIMS' Integrated Library Management Software on Windows Enterprise platform with number of clients from all departments attached to it. This is one of the latest web enabled Library Management Software(LMS 3.0), incorporating latest technologies that enables library to serve its users more efficiently using:

Browser-based access Improved user-friendly Online public access control (OPAC) interface Easing out Import/export of data Quick report generation in different formats with one click etc. Library automation had started with the purchase of Dell Server, Desktops with online UPS having 3 hours backup and LIMS software: version 3.2 as early as in 2013 and it started creating database of its holdings. With the gradual upgradation of 'LIMS' and automating other subsystems, Barcoding of Books and Journals was done and barcoded library membership cards were also introduced in 2017 for both students and staffs of the college. With this the college Library became one of the first few college libraries of Utkal University of Odisha and in costal region of Odisha which were using barcode technology for circulation. Periodically list of books and reminders are generated in an automated way. Acquisition of serial, maintaining issue and return records, sending reminders of missing issues, generating binding lists, etc. are also being done in an automated manner. At present library is providing access to more than 22 departments, Hostels and all boarders of the campus users in the campus and subscribed databases like INFLIBNET through Wi-Fi and UTP connectivity along with DELNET, INFLIBNET and Open Access databases. User Education programmes are also organized from time to time for students and faculty (generally in August –September every year after the new session started) to make best from these provisions. Library is looking forward to: Web centric access for users with the help of Cloud Technology Adding more e-resources and databases

File Description	Document
Provide the link for additional information	View Document

4.2.2

Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years**Response:** 20.65**4.2.2.1 Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
231680	415058	320739	63815	199294

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.4.1)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Being a rural background institution, the learning of basic foundation IT knowledge is initiated among the students. Teaching and learning resources are encouraged by the way of relevant websites and online content.

- Automation of college management is going on.
- Students Admission process is fully automated. Library Management System is fully automated. Students information system is automated.
- Download materials like Journals, rare books and other related material are photocopied and distributed among the students.
- The campus is surrounded by Wi-Fi facilities near about 400 mtrs installed by BSNL.
- Students are availing the facilities. Members of faculty are directly involved in updation of the college web site.
- Language lab facilities are available to the students. Audio-Visual class room learning and teaching facilities available.

- Three Audio-Visual conference halls are available. Computer lab facilities available for U.G. and P.G. students. Latest software are used by the Computer Science department e-journal facilities is available in the library. Networking facilities of the college among various departments is available.

The institution follows the government of odisha Higher Education Department its policy on Wi-Fi our Wi-Fi system has six links 1.Banki College 122, 2.Banki College 123, 3.Banki College 124, 4.Banki College 125, 5.Banki College 126, 6.Banki College 150.Two links have band width of 100 mbps, two links have 100 mbps and two links have band width of 100 mbps .The annual budget for the purpose is Rupees 1,00,000/-

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

4.3.2

Student - Computer ratio (Data for the latest completed academic year)

Response: 16.47

4.3.2.1 Number of computers available for students' usage during the latest completed academic year:

Response: 139

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.3.3

Institution has dedicated audio visual centre, mixing equipment, editing facility, media studio, lecture capturing system(LCS) and related hardware and software for e-content development

Response:

Banki Autonomous College stands at the forefront of educational innovation with its dedicated facilities for audio-visual content creation and e-content development. Recognizing the pivotal role that technology plays in modern education, the institution has invested in a state-of-the-art audio-visual center

equipped with an array of advanced tools and technologies. This comprehensive setup not only enhances the teaching and learning experience but also contributes significantly to the college's mission of providing high-quality, accessible education.

Audio-Visual Centre

At the heart of the college’s technological infrastructure is its audio-visual center, a hub designed to support the creation and dissemination of multimedia content. This center is equipped with cutting-edge mixing equipment, which allows for precise control over audio elements. Whether for recording lectures, producing promotional materials, or creating educational content, the mixing equipment ensures high-quality sound production and clarity.

Mixing Equipment

The mixing equipment installed in the audio-visual center is essential for producing clear and professional audio tracks. These tools enable the seamless integration of various audio sources, balancing sound levels, and eliminating background noise. This level of audio quality is crucial for producing engaging and effective educational materials that capture students’ attention and enhance their learning experience.

Lecture Capturing System (LCS)

A standout feature of the college’s audio-visual infrastructure is its Lecture Capturing System (LCS). This system is designed to record lectures and other instructional content, providing students with access to course materials outside of the classroom. The LCS captures both video and audio, synchronizing them to create a comprehensive digital record of each lecture. This enables students to review the content at their convenience, reinforcing their learning and providing a valuable resource for exam preparation and study.

The integration of these technologies into the college’s educational framework reflects Banki College’s commitment to leveraging modern tools to enhance the learning experience. By providing students and faculty with access to top-tier audio-visual and content creation facilities, the institution ensures that educational materials are not only high in quality but also accessible and adaptable to the evolving needs of students.

File Description	Document
Provide the link for additional information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years

Response: 28.26

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
346836	437596	162221	215037	522196

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.2.2)	View Document
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of physical facilities and academic support facilities should be clearly highlighted)	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical and academic support facilities – laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities within a maximum of 500 words

Response:

There is a robust system of development and maintenance of physical academic and sports facilities.

- There is a building committee including a retired engineer and SDO, PWD as a member.
- Security and safety of the infrastructure is ensured by creating strong boundary walls and under the supervision of three sentries.
- A dedicated and motivated team of staff members is in place to oversee planning, construction, modifications, renovation and addition of infrastructure.
- The laboratories of Science and Commerce stream have been refurnished and upgraded.
- The staff quarters along with the quarters of the Principal have been renovated.
- The Administrative Block proposed to be constructed @2000 Sq.ft for establishment and Accounts section. Prof. In-charge of furniture has a team for maintenance and addition of capacity.
- A Nationalised Bank “Canara Bank” has been established in the college campus will a construction of new building.
- A new lawn and herbal garden is being developed.

- Swimming pool is under construction with financial assistance by UGC The college building (Two Stairs) have been fixed in the verified tiles.
- Three phase electric line has been installed. Gen set facilities has been initiated by installing 165 KV electric power. Indoor stadium facilities are available in the college campus. Outdoor stadium is constructed with UGC Assistance Changing room with locker provision are there near the swimming pool. The staff common room has been renovated and furnished.

File Description	Document
Provide the link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 27.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1269	1140	847	50	18

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

5.1.2

Efforts taken by the institution to provide career counselling including e-counselling and guidance for competitive examinations during the last five years

Response:

Banki Autonomous College is deeply committed to the career development and future success of its students. Understanding the critical role that career guidance plays in shaping professional trajectories, the college has established a robust career counseling framework that actively engages with various esteemed organizations. This proactive approach ensures that students are well-prepared to navigate the complexities of the modern job market and make informed decisions about their future careers.

To achieve this, Banki College regularly invites a diverse array of career counseling organizations to provide specialized guidance and support. These organizations bring a wealth of expertise and resources, offering students insights into different career paths, industry trends, and professional skills essential for success in today's competitive environment.

One such organization is Orissa Knowledge Corporation Limited (OKCL), which provides valuable counseling and training sessions tailored to the needs of students. OKCL's programs often focus on enhancing digital literacy and developing soft skills, which are crucial for students aiming to enter the rapidly evolving job market.

Shivangi Associates, another prominent career counseling entity, offers a range of services designed to help students identify their strengths and interests. Through personalized counseling sessions, Shivangi Associates assists students in exploring various career options, setting realistic goals, and developing strategies to achieve their professional aspirations.

File Description	Document
Upload any additional information	View Document

5.1.3

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)**
- 4. Awareness of trends in technology**

Response: B. Any 3 of the above

File Description	Document
Report with photographs on programmes conducted for awareness of trends in technology	View Document
Report with photographs on programmes/activities conducted to enhance soft skills, Language & communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. Any 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee monitoring the activities and number of grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 7.47

5.2.1.1 Number of outgoing students placed and progressed to higher education during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
119	86	69	08	14

File Description

Document

Institutional data in the prescribed format (data template)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.2.2

Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years

(eg: NET/SLET/ Civil Services/State government examinations etc.)

Response: 0.35

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/Civil Services/State government examinations etc.) year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	00	00	00	00

File Description	Document
List of students qualified year wise with details of examination and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years

Response: 70

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
23	09	04	18	16

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.

Describe the Student Council activity and students' role in academic & administrative bodies within a maximum of 500 words

Response:

In educational institutions, effective communication between students and faculty is crucial for fostering a supportive and productive learning environment. At our institution, this interaction is facilitated through various structured channels and initiatives designed to ensure that students' voices are heard and their needs are addressed.

One primary mechanism for communication is the role of class representatives. Each class appoints a class representative who serves as a vital intermediary between the student body and the faculty. This role involves conveying students' concerns, feedback, and suggestions to faculty members, as well as relaying important information from the faculty back to the students. Class representatives play a critical role in ensuring that students' voices are effectively communicated and that their concerns are taken seriously. They organize meetings, facilitate discussions, and work diligently to address any issues that arise.

In addition to class representatives, active and meritorious students are nominated as seminar secretaries within their respective departments. These seminar secretaries are responsible for organizing and managing departmental seminars and events. Their role extends beyond administrative tasks; they are instrumental in gathering and addressing feedback from their peers, thus serving as a bridge between the student body and the faculty. By being involved in departmental activities, seminar secretaries gain insight into student concerns and can advocate for improvements or changes based on their observations and interactions.

Currently, government regulations prevent the formation of a Students' Union through direct elections. However, the institution has developed alternative methods to ensure that students are actively engaged in decision-making processes. Regular interaction between students and faculty is maintained through various meetings, such as mentor-mentee sessions. These meetings are pivotal in understanding student needs and collecting suggestions. They offer a platform for students to voice their opinions, discuss their academic and personal challenges, and propose solutions. Faculty members use these interactions to gain insights into students' experiences and make informed decisions about academic and administrative matters.

Moreover, the institution places a strong emphasis on inculcating the spirit of volunteerism among students. On significant occasions and during various events, students are encouraged to participate in volunteer activities. This not only helps in addressing immediate needs but also fosters a sense of community and shared responsibility. Through volunteering, students become more attuned to the needs and opinions of their peers, enhancing their ability to advocate effectively on behalf of their fellow students.

The institution's commitment to student welfare is further demonstrated by the open-door policy of the Head of the institution. The Head is always available to address student grievances, ensuring that every student has access to a higher level of support if needed. This open and democratic approach to governance helps in building trust and maintaining a positive atmosphere within the institution.

In summary, while direct elections for a Students' Union are not currently permitted, the institution has implemented various measures to ensure effective communication and representation of student interests. Through the roles of class representatives and seminar secretaries, regular meetings, and a focus on volunteerism, the institution fosters an environment where student voices are heard and valued. The Head

of the institution's accessibility further reinforces a culture of openness and responsiveness, contributing to a democratic spirit in all decisions related to student welfare.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

5.3.3

The institution conducts / organizes following activities:

1. Sports competitions/events
2. Cultural competitions/events
3. Technical fest/Academic fest
4. Any other events through Active clubs and forums

Response: B. Any three of the above

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.4 Alumni Engagement

5.4.1

Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:

Response: 58828

5.4.1.1 Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:

2022-23	2021-22	2020-21	2019-20	2018-19
24000	20000	3828	8000	3000

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.4.2

Alumni contributes and engages significantly to the development of institution through academic and other support system

Describe the alumni contributions and engagements within a maximum of 500 words

Response:

The Banki College Alumni Association stands as a testament to the enduring connection between Banki Autonomous College and its former students. Registered under the number 19152/58 for the year 2022-2023, with its official registration dated 23rd August 2022, this association plays a pivotal role in fostering a vibrant network of alumni who contribute significantly to the growth and development of their alma mater.

Comprising hundreds of members, the association is a dynamic entity within the college's ecosystem. The alumni database is continually updated to ensure accurate and effective communication, enabling the association to organize events and initiatives that cater to the interests and needs of its members. The association's activities are facilitated through regular interactions with the college, particularly through the Mo College Abhijaan program, which serves as a platform for engagement between the institution and its alumni.

One of the key functions of the Banki College Alumni Association is to organize annual meetings, typically scheduled batch-wise. These gatherings are more than mere reunions; they are opportunities for alumni to reconnect, reflect on their shared experiences, and collaborate on initiatives aimed at enhancing the college environment. These meetings often include discussions on various aspects of the college's development, providing a platform for alumni to offer valuable feedback and suggestions.

In recent years, the association has taken an active role in several developmental projects within the college. One notable area of involvement is campus beautification. Alumni, leveraging their diverse professional expertise, have contributed to various projects designed to enhance the aesthetic appeal of the college grounds. This includes landscaping, the installation of new facilities, and the renovation of existing structures. These efforts not only improve the physical environment of the college but also create a more inviting and inspiring space for current students and faculty.

Campus cleaning is another significant area where the alumni association has made substantial contributions. Organized cleaning drives, often supported by alumni volunteers, help maintain the college's hygiene standards and promote environmental sustainability. These initiatives not only benefit the college community but also set a positive example for students, emphasizing the importance of maintaining a clean and healthy environment.

Furthermore, the alumni association is actively involved in providing constructive suggestions to improve the teaching-learning environment of the institution. Alumni, drawing from their diverse experiences in various professional fields, offer insights and recommendations that can enhance academic programs and administrative processes. Their feedback helps the college stay aligned with current educational trends and practices, ensuring that it continues to offer high-quality education that meets the needs of its students.

The association’s efforts extend beyond just these initiatives. By maintaining an active presence and fostering strong connections with both current and former students, the Banki College Alumni Association contributes to creating a supportive and engaged college community. The interactions between alumni and the college through various platforms under the Mo College Abhijaan program further strengthen these ties, facilitating ongoing collaboration and support.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision: To take this institution to the highest level of excellence in education. Effective student oriented transparent governance. To develop value system and impose accountability. Mission: Holistic Development of the learners' personality making the individuals Intellectually Excellent, Morally Upright and Socially Committed.

The mission and vision of the institution depicts the institution's distinctive characteristics in terms of

- i) Addressing the needs of the society,
- ii) The students' achievement, iii) Institution's traditions and value orientations.
- iii) Institution's traditions and value orientations.

The vision of the institution is to be a centre of excellence through the process of self-evaluation and continuous renewal in all our endeavours like learning, teaching, research, consultancy and other related services. With this inspiration and blessings of Almighty, we strive towards equipping young people to meet the challenges of these modern times by providing facilities for all round development. We are all aware that we are meant for our students and do our best to provide a most friendly and growth oriented ambience for them. The institution does everything to ensure excellent standards that would secure their leadership in tomorrow's challenging world. The college formed different statutory bodies like Governing Body, Academic Council, Board Of Studies, Planning and Development Committee, IQAC, Examination committee, Finance Committee, Conducting Board of Examiners, Free ship Committee, Purchase Committee, Construction Committee, UGC Committee, Grievance Redressed Cell, Career Counselling Cell Placement Cell etc. where the teachers participate directly in the effective governance for the welfare of staff and students.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

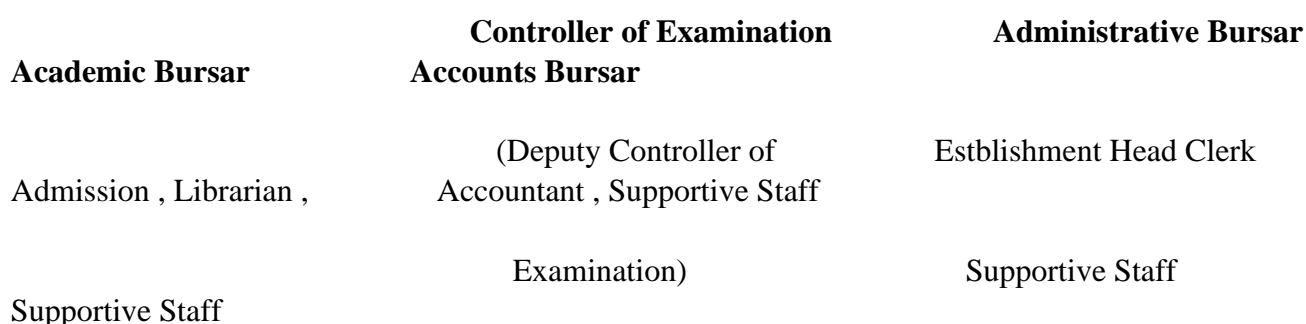
Response:

ORGANOGRAM

PRESIDENT

PRINCIPAL

VICE-PRINCIPAL



As far as organogram is concerned there is Governing body of the College which Plans, Monitors and executes the programme .The Governing Body is headed by President and the principal as EXofficoSecretary at the Departmental level Heads of the Department are entrusted with the responsibility of managing the Departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrator/Lab Assistant/Store Keepers and other Group-D employees. The principal runs the College administrator with the help of HODS and other officials of his office staff members of the College have been assigned different Co-Curricular and extracurricular responsibilities for smooth management of the College. The College has a well-defined structural frame work of statutory and non-statutory bodies to oversee the operational aspects of the institution,

File Description	Document
Upload any additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations. e-governance is implemented covering the following areas of operations:

- 1. Administration including complaint management**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examinations**

Response: A. All of the above

File Description	Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

- The performance of teachers in the class rooms is periodically inspected by the Principal and the President G.B./DHE. Each teacher is provided with the specific syllabus to be taught during the current year. The distribution of syllabus is done in the departmental meeting. After distribution of syllabus each teacher prepares the lesson plan for the academic session and maintains the progress register provided to them. Every month after scrutiny made by HOD, the progress register is countersigned by the Principal. In the event of any un-satisfactory progress, the concerned teacher is asked to explain the reasons of default. Care is taken to complete the course in time and revision is made before the commencement of the examination. Special classes are also conducted for weak learners and hand outs to advanced learners. At the end of the year, sometimes in April/May a prescribed proforma is provided to the teaching staff for self appraisal to submit to the Principal. Principal after scrutiny with specific recommendations forwards the APRs to the Director Higher Education for necessary action. In the event of any negative performance, both the Principal and DHE ask for explanation to the concerned staff to explain within a stipulated period. The explanation, if found satisfactory, is expunged or action taken by the authorities. The supportive staff of the departments is supervised by the concerned head of the department. The Accounts Bursar supervises the functioning of supportive staff of Establishment section. The Administrative Bursar supervises the functioning of supportive staff of Accounts Section. The Administrative Bursar supervises the performance of the office staff including the

Head Clerk. The Academic Bursar supervises the performance of the library staff and the staff of admission section.

Encourage teachers to gather updated knowledge by attending Refresher Courses / Orientation Courses / Seminars / Conferences / Workshops organized by Universities, colleges or any other institutions to impart valuable teaching in the classes. The teachers also act as subject experts nominated as alumni into BOS/ Conducting Board of Examiners in different Autonomous Colleges. Teachers act as the officers of NCC being appointed by DHE, Odisha Programme Co-ordinators NSS, YRC conduct programmes being appointed by parent university to develop various social activities through the cadets and volunteers. Sanction of maternity leave to lady teachers. Provides facility such as laboratory equipment, software and seed money for doing research work and academic development. Recognition of talent of the teachers by felicitating them in foundation day of the college. Provision of TA/DA to teachers and finance for students doing field study/study tours and project work.

For non-teaching staff members, the institution provides the following welfare measures :

- Provision of dress to Group C and Group D employees annually.
- Grant of leave to Group-C employees to attend Accounts training and physical education teacher to attend University and Council level meeting.
- Organisation of orientation programme on computer education for Group C employees for enhancement of proficiency in IT sector.
- Payment of financial assistance to wards of Group C/D employees reading in the college.
- Provision of immediate financial assistance in the emergent situations like accident, death or severe health condition. Accommodation facility to both teaching and non-teaching staff.
- EPF Facilities

File Description	Document
Upload any additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.29

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	6	5	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years

Response: 2.28

6.3.3.1 Total number of teachers who have undergone online/ face-to-face Faculty Development Programmes (FDP)/ Management Development Programs (MDP) during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	4	4	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format (data template)	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources

Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words

Response:

It being a Government aided institution, all the financial aspect of the institution are conduct as per the prevailing government regulations. The mandate for numerous internal committees is clearly defined and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations upon which proposal for the expenditure is received by the college authority from them .The development committee is the central body which identifies the needs and requirements of the institution and resolve to allocate funds for various activities of the college. The purchase committee is the internal body responsible for supervising the process of purchase. A senior teacher is designated as Accounts Bursar who is responsible for ensuring adherence to government stipulated financial norms.

File Description	Document
Upload any additional information	View Document

6.4.2**Funds / Grants received from government bodies, non-government bodies, and philanthropists during the last five years (not covered in Criterion III and V)****Response:** 42202**6.4.2.1 Total Grants received from government/non-government bodies, philanthropists year wise during last five years (not covered in Criterion III and V) (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
18765.8	2500.0	18756.2	00	2180.0

File Description	Document
Institutional data in the prescribed format (data template)	View Document
Copy of the sanction letters received from government/ non government bodies and philanthropists	View Document
Annual audited statements of accounts highlighting the grants received	View Document

6.4.3**Institution regularly conducts internal and external financial audits regularly**

Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words

Response:

Institutional Financial Audit System: This Institution enjoying 58 Yrs of its lifespan. Being the oldest and established educational institution the system of financial audit is being carried out as per the treasury code and financial accounting procedure. All the collections from students are collected through money receipts. Daily DCR is maintained. The day-wise DCR is recorded in cash Book. The Govt. grant for salary component are drawn and disbursed through treasury, countersigned by the sub collector as the authorized state Govt. nominee. All the expenditure are categorized either contingent expenditure or capital development expenditure out of the college fund. Two committees Planning Finance External and Internal Audit is conducted. Internal audit, a review of operational and records undertaken within an organization by specially assigned staff. It is a system of post transaction review to evaluate correctness of records and the effectiveness of operation as a continuous basis. It is an independent spontaneous activity within an organization relating to finance and other practices. The Accounts Bursar and Associate Accounts Bursar assigned the duty of internal audit. In establishment the Administrative Bursar and Associate Administrative Bursar are assigned the duty to verify the authentication of records executed. There are official personnel such as Accountant, Cashier, Collection Clerk and Treasury Sarkar, Head Clerk, Junior Assistant and other Sub-staffs are executing the work in the administrative section.

As per the statute the external financial audit, the institution is audited by the District audit officer, Local fund audit, Odisha. But since 2012-13 it was enforced by the Finance Department, Govt. of Odisha, All the Financial Audit of All Autonomous Colleges will be done by the recognized Chartered Firm. Under the scheme of special scheme there was an external financial audit conducted by Office of the Accountant General (G & SSA), Govt. of India.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC)/ Internal Quality Assurance System (IQAS) has contributed significantly for institutionalizing the quality assurance strategies and processes, by constantly reviewing the teaching-learning process, structures & methodologies of operations and learning outcomes, at periodic intervals

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –

- **Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)**
- **Incremental improvements made for the preceding five years with regard to quality and**

post accreditation quality initiatives (second and subsequent cycles)

Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words

Response:

The IQAC of the college in conformity with NAAC guidelines acts as a catalyst of the academic and extracurricular activities and infrastructural augmentation of the college. To maintain the Page 42/53 12-04-2024 11:57:29 Annual Quality Assurance Report of BANKI COLLEGE (AUTONOMOUS), BANKI continuity of academic discourse several webinars were organized by the college in the period under consideration despite recurrent disruption posed by the covid-19 pandemic. The college web site has been improved and continues to be improved to facilitate dissemination of institutional information in a easily navigable manner and constant effort has been made to incorporate greater volume of information relating to various activities of the college. To meet the residential needs of students from all across the state and beyond an hostel inside the campus with sufficient accommodation capacity are under construction.

Internal informal deliberations among staff members of the IQAC is a constant activity and quality consciousness is ingrained in the planning and execution of institutional. Programmers and in the implementation of all governmental plans and policies Feedback of students and teachers of the college on the current semester was sought and analyzed and the results were made available on the college website .standard procedures like preparation of lesson and progress records of individual teachers, and review of examination results by respective departmental staff is in built in the academic set-up. The IQAC keeps itself abreast of routine and developmental activities and endeavors to provide insights and feedback to the college authority for quality enhancement.

File Description	Document
Upload any additional information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each.

Response:

Internal informal deliberations among staff members of the IQAC is a constant activity and quality consciousness is ingrained in the planning and execution of institutional. Programmers and in the implementation of all governmental plans and policies Feedback of students and teachers of the college on the current semester was sought and analyzed and the results were made available on the college website .standard procedures like preparation of lesson and progress records of individual teachers, and

review of examination results by respective departmental staff is in built in the academic set-up. The IQAC keeps itself abreast of routine and developmental activities and endeavors to provide insights and feedback to the college authority for quality enhancement.

All H.O.Ds of different departments are directly involved in the teaching-learning evaluation process through students feedback.

- The academic bursar as well as the Principal also treasure the students achievements and analyse their performances.
- The teaching learning-process is under constant scrutiny in the departmental level.
- The regular seminars and workshops with the resource persons also help in improving the students efficiency.
- Teaching methodologies also inspire the students in every aspect.
- The preparation of questions from time to time and regular examinations help a lot to increase the academic standard of students.
- Besides traditional method of teaching through lecturer only, different methods of teaching learning are adopted such as brain-storming, group-discussion, assignment, field study, visit, e learning.

File Description	Document
Upload any additional information	View Document

6.5.3

Institution has adopted the following for Quality assurance:

- 1. Academic and Administrative Audit (AAA) and follow up action taken**
- 2. Conferences, Seminars, Workshops on quality conducted**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Orientation programme on quality issues for teachers and students**
- 5. Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc**
- 6. Any other quality audit recognized by state, national or international agencies**

Response: C. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Both boy and girl students are treated equally in the college. The following steps are taken to ensure and promote gender equity among the sexes.

1. Irrespective of gender students are provided with hostel facilities and canteen facility
2. Both boys and girls are provided with reading room facilities in the library
3. Both boys and girls have equal access to the following facilities for sports such as Playground for outdoor games.
4. Equal opportunity and encouragements is provided to boys and girls to take part in all sports and cultural activities
5. Participation in NSS, YRC and NCC is open to both boy and girl Students of the college

In addition following special facilities are provided to women students.

1. To impart skills necessary for safety and security of girl students, Self-defense training Programs were conducted regularly.
2. Provision of separate common-room and toilet facilities. The provisions of Girls Common Room caters to the regular recreational indoor games and reading facilities during leisure Hours.
3. As a part of best practices followed girl students are counseled about equal rights and Equal opportunities with their male counterparts about social evils like dowry system, eveTeasing etc. and how to combat such retrogressive practices.

File Description	Document
Upload any additional information	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment
6. Wind mill or any other clean green energy

Response: B. Any 3 of the above

File Description	Document
Permission document for connecting to the grid from the Government/ Electricity authority	View Document
Geo-tagged photographs of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- e-Waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Environmental Policy

Banki College endeavors to promote community welfare, environmental protection and conducive atmosphere to a standard level of performance. It has evolved a series of schemes and activities to achieve the same. The college is committed to a cleaner and greener campus. To realise this vision, the Institute is committed to: Institutionalise best practices; comply with applicable environmental norms, regulations and standards. Preventing pollution through continually monitoring and improving its environmental performance. Promote use of clean and safe technologies in order to utilise natural resources efficiently. Encourage transparency and communication of its commitment to sustainable development; simultaneously increasing environmental awareness amongst its stakeholders as well as the community at large. Foster education, research and information exchange on environmental protection and development to move toward global sustainability. Key Focus Areas Solid waste management Waste water management Rain water harvesting Use of natural recourses like air and light at optimum level Reduction in electricity consumption and exploring ways to use renewable sources of energy like solar energy

7.1.4**Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: B. Any 3 of the above

File Description	Document
Green audit reports on water conservation by recognised bodies	View Document
Geo-tagged photographs of the facilities	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.5**Green campus initiatives include**

Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plants etc in 500 words

Response:

The mantra "No Plants, No Life" emphasizes the importance of plants for sustainable living, as they remove pollutants and produce the oxygen essential for life on Earth. Therefore, it is crucial to maintain a green campus, which supports the health and well-being of everyone on it and enhances their ability to study and thrive. One of the most pressing environmental issues we face is the emission of harmful gases such as methane and chlorofluorocarbons (CFCs), which result from burning fossil fuels in vehicles. To combat this, our campus has implemented strict regulations to limit the use of conventional automobiles and motorcycles. Instead, we actively promote the use of bicycles and electric-powered vehicles. These alternatives help reduce pollution and contribute to a cleaner, healthier campus atmosphere.

To deepen environmental awareness and skills, our college organizes workshops focused on environmental monitoring for both staff and students. These workshops feature experts from the State Pollution Control Board and various non-governmental organizations (NGOs) dedicated to environmental preservation. These sessions equip participants with the knowledge to monitor and manage environmental quality effectively.

In addition, our Geology Department conducts regular quality monitoring of the air, soil, and water around the campus. This ongoing effort includes the development of a simple software tool designed to analyze atmospheric and soil data. By examining the levels of pollutants and their sources, this project aims to assess environmental degradation and identify contributing factors. The findings are shared through our college newsletter and website, enhancing public awareness about local environmental conditions and promoting community engagement.

Collaboration with the District Agriculture Officer has been instrumental in this project, emphasizing the importance of interdepartmental cooperation in addressing environmental issues. Our college also regularly organizes programs to educate students about maintaining a balanced campus ecosystem. These programs include practical guidance on environmental conservation and sustainable practices.

Awareness campaigns extend beyond our campus to the broader community, targeting students, college employees, and local residents. We emphasize the detrimental effects of plastic and polythene, which are non-biodegradable and pose significant threats to plant life, soil, and water quality. By advising against the use of these materials, we strive to reduce their impact on the environment and encourage the adoption of more sustainable alternatives.

Furthermore, our eco-development programs focus on the effective use of barren land through strategic plantation initiatives. These programs aim to enhance atmospheric quality by increasing vegetation, which in turn enriches the air with oxygen and improves the overall environmental conditions. Such efforts not only contribute to a healthier atmosphere but also create more enjoyable living and learning spaces. By educating and involving everyone in these efforts, we are working towards a more sustainable future where plants and life can thrive.

File Description	Document
Policy document on the green campus/plastic free campus	View Document
Geo-tagged photographs/videos of the facilities	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.6

Quality audits on environment and energy are regularly undertaken by the institution

The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environmental audit**
- 2. Energy audit**
- 3. Clean and green campus recognitions/awards**
- 4. Beyond the campus environmental promotion and sustainability activities**

Response: C. Any 2 of the above

7.1.7

The Institution has Differently-abled (Divyangjan) friendly, barrier free environment

Write description covering the various components of barrier free environment in your institution in maximum of 500 words

- **Built environment with Ramps/lifts for easy access to classrooms**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- **Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response:

Banki College (Autonomous) ,Banki is committed to create an inclusive and accessible learning environment for all students , including those with disabilities. Our campus is designed to be differently abled friendly with a barrier free environment that ensures equal access to education , facilities and opportunities. The compnents which create a barrier-free environment are :

- **Ramp:** Gentle slopes connect all buildings, classrooms and facilities , ensuring easy access for wheelchairs.
- **Wide Roadways and corridors:** Spacious doorways and Corridors allow for comfortable navigation for students with mobility impairments.
- **Accessible Classrooms:** Classrooms are designed with flexible seating arrangements and adopting furniture to fascilitate inclusive learning.
- **Rest Room:** Wheel-chair accessible rest rooms ensure dignity and safty of the students.
- **Trained Staff and faculty:** Our staff and faculty are sensitized and trained to support students with diverse needs.

By incorporating these components , Banki College "**Autonomous**" strives to create a truely inclusive and barrier-free environment empowering students with disabilities to reach their full potential.

File Description	Document
Upload any additional information	View Document

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and such other diversities (within 500 words).

Response:

College nurtures sensitivity, love and respect for a diverse group of students with enabling strategies:

1. Food facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social background and gender.
2. Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures are taken accordingly.
3. Besides English, Hindi, Odia, and Sanskrit are also taught and activities undertaken in all 4 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.
4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, lifts, signages and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically challenged. Blind students are specially taken care of by providing scribes for them during examinations. For the sensitisation and welfare of students, teaching and nonteaching personnel, the College has a Women's Welfare Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.

Response:

Vigilance Week was also commemorated in the Campus sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect. A meeting was organized with the principal in the Chair. The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty, socialism, secularism, democracy, republican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees.

Besides, the NCC units of the college embody the institutional commitment to the fundamental duty of defending the country and rendering national service when called upon to do so. The NSS and YRC units of the college, through their activities, promoted harmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities. Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect and improve the natural environment.

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1.The institutional Code of Conduct principles are displayed on the website**
- 2. There is a committee to monitor adherence to the institutional Code of Conduct principles**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. Any 3 of the above

File Description	Document
Report on the student attributes facilitated by the Institution	View Document
Policy document on code of ethics.	View Document
Handbooks, manuals and brochures on human values and professional ethics	View Document
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	View Document
Constitution and proceedings of the monitoring committee.	View Document
Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators and other staff	View Document

7.2 Best Practices**7.2.1**

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1.Title of the practice-YOGA

Yoga, a group of physical and spiritual practices, originated in ancient period, aims to control and still

the mind, recognizing a detached witness consciousness untouched by the mind (Chitta) and mundane suffering Dukha).

Objectives of the Practice

In view of developing the consciousness, still the mind and physical development, the institution has taken an initiative since 2018-2019 academic session.

The Context

The trainer teaches about principal meanings of Yoga, such as:

- Yoga is a disciplined method for attaining a goal of life.
- Techniques of controlling the body and mind.
- It also tells about 'Darsana'.
- Goal of Yoga Practice

The Practice

Almost all the employees and students residing in the hostel and in the locality participating in the Yoga class that starts at 6:30 A.M. in the college campus every day.

A person is recruited to teach the participants in Yoga class. Some of the employees of the college also take active role in offering training to them.

Evidence of Success

A Practice that connects the body, breath and mind.

It reduces stress, improve mental clarity and enhance respiratory function, better sleep quality, increase Energy levels, support weight management, Boosted immunity

2.Title of Practice

Life without blood is beyond imagination. It is said that "Rakta Dana, Maha punya". A person, who gets opportunity to donate blood to save the life of others, is considered to be gifted son of the God in this world.

Objectives

It is a great donation through joint efforts of faculty members, non-teaching staffs, students' volunteers enrolled in Youth Red Cross, NCC and NSS, Rovers and Rangers.

The Context

Blood Donation camps in the Institution are organised by Youth Red Cross, NCC, NSS and Ranger Rovers units. The volunteers of these units sensitize the employees and the students as well as the local people regarding the value of blood donations, organising different awareness meetings, door to door visits and Road shows with a caption "Healthy Mind Healthy Body".

The Practice

Persons, students and employees donating blood are recognised by certificate and award by the Institution and Sub-Divisional Administrators.

Evidence of Success

Under the scheme of "JIVAN BINDU" of Govt of Odisha and guidance of Youth Red Cross unit of Banki Autonomous college, every year Blood Donation camp is organised in the Institution. Minimum 40units of Blood are collected per camp to save the life of the needy people.

All the stakeholders of our college are committed towards the vision of blood donation for saving the life in the department of higher education donating blood voluntarily. Due to lack of awareness some students do not donate blood. Students with lower age limit, weight limit and lower-level haemoglobin are advised not to donate blood.

Students with transmitted diseases are not entertained in donating blood.

Blood donation camp could not be organized during lockdown period.

State level Youth Red Cross Officers help in organisation of Blood Donation Camp at the level of Institution by extending physical & financial help.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

1000 words**Response:**

Outstanding is what our students rate our efforts in nurturing all round development including organizational and leadership qualities.

The management, the administration and the faculty members strive for this and go beyond teaching in order to redefine the academic excellence.

Since the educational system is getting more and more student centric, it is the duty of the institution to ensure appropriate standards for Teaching and Learning process are motivated to match their standards to the institutional as well as societal needs. To emerge as a hub for academic excellence To facilitate state-of-the-art teaching facilities to train students in emerging technologies. To provide training in emerging technologies through “ placement cell “ To empower the student community through “students Union and Student Association and societies. Since the mission of the college is aimed at the holistic development of its learners (Physical, mental and spiritual body, mind and soul) the institution has been striving hard from its inception in 1961.

Being an institution consisting of 82 teachers, above 2290 students and 60nos. of supporting staff, multi storied building with beautiful greenery environment. Now PG courses in 12 subjects like Education and Sanskrit,Economics,English.Home Sc.,Psy, Pol.Sc,Odia,Zoology,Chemistry,Commerece Botany have been opened with a concurrence of Govt. Of Odisha and affiliation by Utkal University. Courses like Statistics, Geography,Athropology in UG have also been opened. Courses on PPP mode (BCA, PMIR,ITM) have been opened in order to empower the rural based college for its learners. Various Certificate Courses / add on courses have been introduced to enhance the skill for earning. 30 hrs. Certificate courses in Mushroom culture, ,Fruits and vegetables Preservation, Bakery and confectionary and embroidery and needle work.

The feedback received from the students and public encourage us a long way in opening new Certificate

Courses. The outcome of these courses is spectacular as the students lead their independent professional life in the society. We have been trying to introduce more PG departments and more professional courses for which steps has been taken to open a 2nd campus in accordingly to allow 100 s=acre of land for the purpose. The college is publishing two research Journals annually, one is Humanities and the other in Science entitled Current Exposure and Current Concern bearing no. ISSN 2347-7725, 2348-2842 respectively, to motivate and encourage teachers and students in the field of innovative research. To match with our mission for physical development a multi-gym with the financial assistance of UGC, an indoor stadium with the financial assistance of MHRD, a play field with different play courts and fields and a swimming pool and one outdoor stadium with the assistance of UGC are in progress. Thus, our mission and activities go together to achieve excellence in education. Out reach programmes like Health Camp, Adoption of village, Awareness Programme, Gender Sensitizing Programmes, Training Programmes are being organized for the community.

Dr Arun Kumar Sahoo,alumni of this college become cabinet minister for Higher education,Government of Odisha in the year 2019.

Dr Pradeep Kumar Behera,alumni of this college become Chairperson, Governing Body of the college in

the year 2023.

Dr Ramachandra Rout, alumni of this college become Director of Health & Family Welfare Department, Government of Odisha.

5. CONCLUSION

Additional Information :

Banki college having a cultural heritage is situated in the bank of river Mahanadi with a green belt around it. The college has taken an initiative to make awareness for organic farming in near by villages. besides that Fishy culture has become one of the most dependable occupation of the people of this locality. Keeping in view we have introduced Value Added Course, Future Skills. Above all the college is running with a eco friendly environment, catering to the needs of the locality as a measure for community development and to achieve quality excellence in Higher education and proficiency to its Vision and Mission.

Concluding Remarks :

So much of our life is preparation, so much routine and so much retrospect, that a pitch of a men's life can well be contracted to a few hours. Routine does mark the day-to-day life in Banki College as students and teachers live this daily round of life. But they also experience the throb and feel of a life when routine is not a repetition but a renewal and the college offers them such moments when one is lifted out of the monotonous drag of daily routine to experience the quintessential sense of self, Emerson called "genium". The college absorb the spirits of the best and the brightest minds in education and a always moving forward with the gentic push for excellence. The abiding aim is not to impart education that is only a colour scheme but to imbibe the students with the memory of a radiance, a vision which inheres in itself the wholesome development of body, mind and soul.

The college does maintain the tradition of disinterested research studies while at the same time breaking new ground and opening fresh avenues for exploration, analysis and interpretation. It is alive to the immense opportunity it can offer to the poor and the needy and it is always trying to translate its disadvantages to its measure of strength by responding to the voice of the poor and the marginalized in a globalized world.

This College was conferred Autonomous Status in 2006. This institution was accredited B++ by NAAC in 2019. The College as post accreditation measures have been conferred " College with Potential for Excellence" in the year 2010 and renewal of autonomy from 2018-19. Now we are marching ahead with all stakeholders to achieve excellence in Higher Education and to attain the status of Deemed Univeristy .

We welcome the Peer Team of NAAC to visit our college for Assessment and Accreditation purpose to fulfill our dream.