

ODISHA STATE HIGHER EDUCATION COUNCIL
2nd Floor, Pustak Bhawan, A-11, Suka Vihar, Bhubaneswar-751022
Email-oshec.hed@gmail.com

Letter No. 1195 /155/OSHEC

Dated- 21/12/23

To

The Principal,
Banki Autonomous College,
Banki, Cuttack.

Sub: Academic Performance Audit Report of Banki Autonomous College for the
Academic Session 2022-23

Sir,

Inviting a reference to the subject cited above, I am directed to send herewith the Academic Performance Audit Report of your Institution for the academic session 2022-23 conducted by the Council on 07-08 November'2023 for your kind perusal and necessary compliance at your end under intimation to the Council.

Yours faithfully,

P. K. Pati
21/12/23

Member Secretary, OSHEC

Memo No. 1196 /155/OSHEC

Dated 21/12/23

Copy along with copy of the APA Report of Banki Autonomous College, Banki, Cuttack submitted to the Joint Secretary to Government (FE), Higher Education Department for favour of information.

P. K. Pati
21/12/23

Member Secretary, OSHEC

Memo No. 1197 /155/OSHEC

Dated 21/12/23

Copy of the APA Report of Banki Autonomous College, Banki, Cuttack submitted to Vice Chairperson, OSHEC/ Prof. A.K. Pati, Executive Member/ Prof. Tushar Kanti Tripathy, Academic Consultant of the Council for favour of information.

P. K. Pati
21/12/23

Member Secretary, OSHEC

Banki Autonomous College, Banki, Cuttack Academic Session: 2022-2023

Observations of Academic Performance Auditors and Task Assignment

Prelude

Established in the year 1961, Banki Autonomous College (hereafter, BAC), Banki is situated in the small town of Banki, in the district of Cuttack. The BAC caters to the educational needs of the rural populace. The BAC offers a wide range of choices to study in the fields of Arts, Science, and Commerce. The BAC spread over 19.67 acres of land provides a large playground, swimming pool, indoor stadium, and gymnasium. The BAC has a canteen, a post office, five separate hostels for girls and boys, a medical consultancy and care unit, a two-storeyed guest house, a Principal's quarters, and 12 staff quarters for teaching staff. It has adequate infrastructure facilities for academic, administrative and socio-cultural activities

The BAC offers an honours program in 23 subjects of Arts, Science, and Commerce and P.G. programs in 12 subjects. The college is successfully running the study Centre of Odisha State Open University (OSOU), Sambalpur. In addition, the BAC offers six self-financing programs through PPP mode.

The college obtained the autonomy status in 2006-2007. It was recognized by UGC as a College with Potential for Excellence (CPE) in 2010. It was assessed by the NAAC for the first time on 10.02.2007 and accredited with a B⁺⁺ grade. The NAAC assessed the college again for its 2nd cycle on 01.05.2019 and was accredited with a B⁺⁺ grade (CGPA - 2.87). Now the college is gearing up for the 3rd cycle of accreditation as the validity of the previous accreditation is up to April 30, 2024. BAC has a challenging aspiration to upgrade itself to Banki Rural University which resonates with the dream of its founder, Dr. Jogesh Chandra Rout.

1(a) Adequacy of SWOC [in about 100-150 words]

SWOC analysis helps the HEI to ascertain its strengths, weaknesses, opportunities, and challenges. The BAC has tried its best to draft the SWOC, but

TSR

the SWOC suffers from contradictions and conflicts and inappropriate inclusion of components in the matrix. Say for example, 'Moreover, the dream of Dr. Jogesh Chandra Rout, the founder of the college is to be achieved, i.e., "Banki Rural University" cannot be considered as a component of the Opportunities. Rather, it should be placed under the category, 'Challenges.' Similarly, 'Standardization of Processes for Documentation' cannot be considered under the category, 'Challenges'. A drastic revision of the SWOC analysis is recommended. The SWOC analyses presented by the Head of the HEI were different from those written by the Coordinator of the IQAC in the designated Excel format.

1(b) Performance Index [in about 100-150 words]

An academic performance index ≥ 0.6 is considered satisfactory. The median API score for BAC is not as healthy as it stood at 0.25. The Political Science Department scored the highest (0.33) and the Department of History has the lowest API (0.12). Individually, not a single department could score more than 0.33 API. The current status of the HEI could be attributed to low faculty-centric metrics, limited infrastructural additions, and poor academic-related activities. The low research output of the faculty in the form of publications in UGC-CARE journals also contributes to the low API.

1(c) Benchmarks and timeline [in about 100-150 words]

The BAC did not take any initiatives regarding benchmarks and the institution's attainment in compliance with their own or NAAC's benchmark has never been reviewed. The HEI did not identify the KPIs. Therefore, this audit team is unable to observe and review the timelines. The BAC has planned to submit the SSR for the 3rd Cycle of NAAC accreditation on or before April 2024. However, the HEI has yet to submit the AQAR for 2019-20 to 2021-22.

1(d) Performance of library [in about 100-150 words]

The Banchhanidhi Library of the BAC holds about 51470 textbooks and 1560 reference books. In the Book Bank, it has 1485 books. The library subscribes to about 20 journals in various subjects. Access to the N-List resources has expired and the college did not take any initiative to renew to get access. The library page on the website does not provide a link to access NDL. The transactions of the books at the library are not fully automated although the librarian claimed that the LMS 3.0 is being used. The library does not maintain a record of the month

wise footfall. The library has not prepared a list of books that have never been issued by any beneficiaries. The library has not circulated the credentials to access the EBSCO among the students. The link to EBSCO has not been uploaded on the web pages of the BAC.

1(e) Functioning of IQAC [in about 100-150 words]

The IQAC of BAC is active and it was established on 11.07.2007. The college has already completed its 2nd NAAC accreditation and getting itself ready for the 3rd NAAC accreditation. However, in the academic year (2022-2023) under the review, the IQAC organized only two meetings. The IQAC did not organize any workshop under the title Research Methodology, IPR, and Entrepreneurship. There is a need to conduct at least eight workshops in the above areas per year. The IQAC did not take any initiative to constitute an Institutional Ethics Committee (IEC) regarding the use of Animals, Chemicals, and Bioethics. The IQAC did not take any initiative to ensure that the faculty are engaged in offering consultancy in the areas of their expertise. The BAC does not have a policy on plagiarism and faculties are unaware of the 'DrillBit-Extreme Plagiarism Detection Software' offered by the INFLIBNET Centre to all Higher Education Institutions (HEIs) as part of the ShodhShuddhi initiative. The full-fledged service of the 'DrillBit-Extreme Plagiarism Detection Software' commenced on November 1, 2023. Many mandatory audits have not been conducted by the IQAC in the year under review.

1(f) About the Website and Digital Footprint of the HEI [in about 100-150 words]

The website of BAC is not NAAC compliant. For example, the sub-tab 'Best Practices' under the main tab 'Activities' does not reflect any information. The button with the link 'download' does not work. The story is the same for most of the tabs. The website does not exhibit any data.

The digital footprint of the HEI is not up to the mark. In the affiliation search, the HEI is not visible in the databases, such as WoS and Scopus. The teachers of the BAC published 20 research papers in the academic session 2022-2023. However, the home page of the journals and the link/DOI number of the publications have not been uploaded to the website. Most of the faculty of the HEI have not registered in important academic databases, such as Google Scholar, Publons, ResearchGate, ORCID, Vidwan, etc.

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The logos of Facebook, X, Instagram, and YouTube have been embedded on the Home page of the website of the HEI. Unfortunately, except for X (previously Twitter), no other social media platforms have updated information. The followers of these platforms are limited (Instagram – 13 followers; X – 109 followers; Facebook – 0 followers, and YouTube – 0 followers).

1(g) Status of examination and confidential section [in about 100-150 words]

The Audit Team had an elaborate discussion with the CoE of the HEI. The HEI has not registered itself with the NAD platform and the HEI has not been onboarded with the ABC platform. The CoE uses Academia – an examination management system to manage its activities. The final result is published within 45 days after the completion of the examination. The CoE analyses the students' results program-wise, but not course-wise. The UG and PG toppers of all subjects are felicitated and conferred with medals by the guests on the convocation day.

1(h) Status of sports and games [in about 100-150 words]

The BAC has adequate infrastructure for sports activities and games. The HEI has volleyball, football, and basketball courts. The BAC has a gymnasium that caters to the students. It is evident from the record that a large number of students participate in many sports and games activities at the university, state, and national levels. The BAC has a swimming pool. However, information on sports and games in the year under review has not been published on the web pages of the college.

1(i) Status of other central facilities, if any [in about 100-150 words]

The BAC does not have a central instrumentation facility. The BAC has a canteen that serves the needs of the students, teachers, and other employees of the college. The college has a training Center for promising athletes. The college on its campus has a Bank ATM and a Post Office. The college has a central library [see above at 1(d)] and a gymnasium and other sports and games facilities [see above at 1(h)].

1(j) Status of NCC/NSS/YRC/Rovers and Rangers/Others, if any [in about 100-150 words]

The NCC/NSS/YRC/Rovers and Rangers wings of the College are active. These wings take part in Government-sponsored programs, like *Swachha Bharat*

Abhiyan, International Yoga Day, the survey of the literacy program, awareness drives, afforestation drives, and health check-up programs for the benefit of the people in the surrounding villages. The blood donation program is organized twice every year. The NSS unit of the BAC was actively involved in arranging blood donation camps. The NSS unit plants saplings in and around the campus of the college every year.

1(k) Task assignment [Up to 10 bullet points]

- The BAC should offer Add-On, Certificate, and Value-Added courses with course modules and outcomes. Each course should be of at least 30 contact hours. Each department of the HEI should offer two such courses to provide students with additional skills and knowledge that are relevant to their field of study.
- The time lag between the day of the completion of end-term examinations and the date of declaration of results should be <20 days.
- The HEI should provide seed money to teachers for conducting research. The total annual funding should be to the tune of \geq INR 20.0 lakh. A research promotion policy should be drafted and implemented as soon as possible.
- The teachers should be motivated to mobilize grants from extra-mural funding agencies, and government and non-government agencies.
- The teachers should be encouraged and incentivized to publish research papers in Scopus, WoS, and UGC-CARE journals only. The eligible teachers should be encouraged to register themselves as PhD supervisors.
- All teachers should register themselves using institutional email IDs in academic databases, such as Google Scholar, Publons, ResearchGate, ORCID, Vidwan, etc.
- The institution should set up a central instrumentation facility for the research students and teachers as early as possible.
- The BAC should strengthen the Career Counselling and Placement Cell at the earliest. The HEI should carry out the graduate exit and employer surveys regularly.
- An industry-academia partnership cell should be created and activated to enable work-ready students to gain specialist knowledge and practical training. MoUs should be signed with peer institutions in India and abroad for student and faculty exchanges and collaborative research.

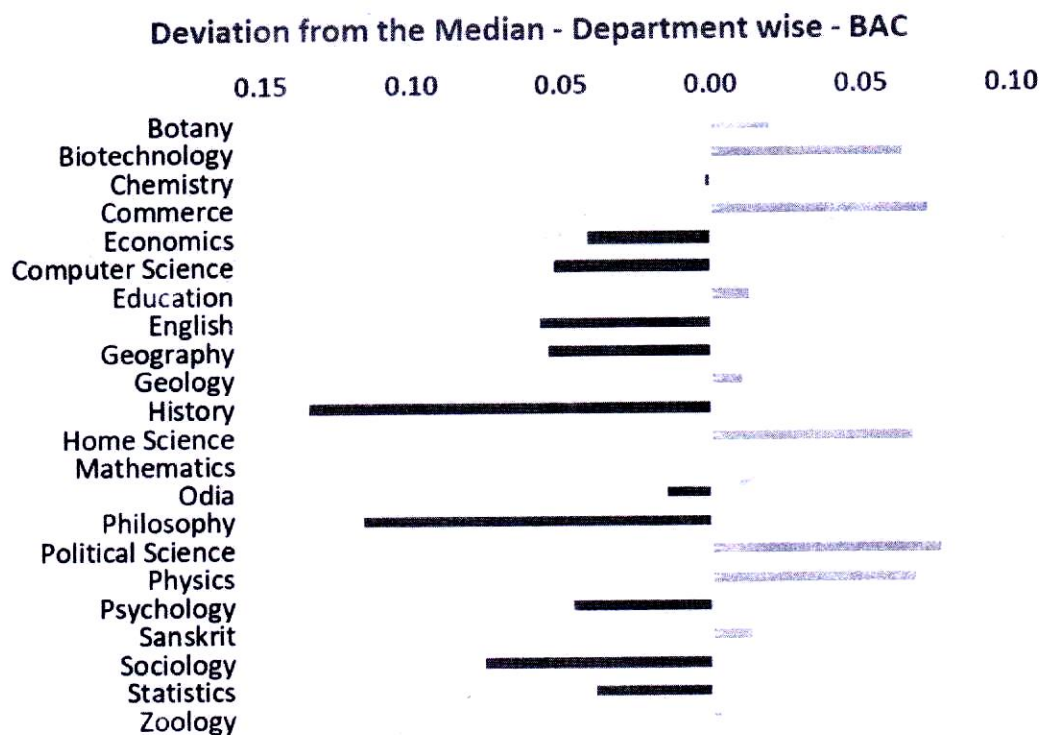
- The BAC should work aggressively to establish an Alumni Connect Cell. Through this cell, it should augment Alumni Engagement in its academic and infrastructural development plans and programs.

2 Detailed Report [No word restriction]

Academic Performance Index

Academic Performance Index (API) reflects the overall academic activities of a department and also of the HEI. The API score ranges between 0.0 and 1.0. The API scores of 22 departments of Banki Autonomous College varied between 0.12 and 0.33. The Department of History obtained the lowest score, whereas the Department of Political Science obtained the highest score. The API score obtained by each department has been depicted in Table 1. The deviations of each department's score from the median have been presented in Figure 1.

Figure 1: Cartoon diagram illustrating the deviations of the department's API score from the Median Score for the BAC



The departments, namely Botany, Biotechnology, Commerce, Education, Geology, Home Science, Political Science, Physics, and Sanskrit scored above the median value of 0.25 (API). The departments, such as Economics, Computer Science, English, Geography, History, Odia, Philosophy, Psychology, Sociology,

and Statistics scored below the median API. The API scores of three departments, namely Chemistry, Mathematics, and Zoology scored the same as that of the median API.

The lower scores of each department and the BAC are attributed to the poor faculty-centric metrics, infrastructural additions in the year under review, and academic-related activities.

Table 1: Academic Performance Audit Score Sheet for BAC

<p align="center">Academic Performance Audit Score Name of the HEI: Banki Autonomous College Academic Session: 2022-2023</p>						
S.No.	Department	Student Max. Score: 200 Weightage: 30	Faculty Max. Score: 400 Weightage: 30	Infrastructure Max. Score: 100 Weightage: 10	Activity Max. Score: 300 Weightage: 30	API
1	Botany	4274.7	2820	0	450	0.27
2	Biotechnology	5111.1	2460	0	1200	0.31
3	Chemistry	3791.4	2010	250	900	0.25
4	Commerce	3732.9	3810	270	1200	0.32
5	Economics	3488.7	930	0	1440	0.21
6	Computer Science	1680	1710	50	2100	0.20
7	Education	3552.9	2400	50	1350	0.26
8	English	2592	300	400	2100	0.19
9	Geography	3789.6	630	0	1050	0.20
10	Geology	4106.4	1680	0	1500	0.26
11	History	2784.6	300	0	150	0.12
12	Home Science	2850	3600	20	2400	0.32
13	Mathematics	4634.7	1050	100	1200	0.25
14	Odia	4148.4	1230	0	1200	0.23
15	Philosophy	2389.5	300	0	1050	0.13
16	Political Science	4147.5	2430	0	2550	0.33
17	Physics	4836	2250	0	1800	0.32
18	Psychology	3278.1	900	20	1500	0.20
19	Sanskrit	3820.5	2490	0	1050	0.26
20	Sociology	3064.5	300	0	1500	0.17
21	Statistics	2756.4	1200	300	1650	0.21
22	Zoology	3619.5	2070	240	1140	0.25
	Average	3565.88	1675.91	77.27	1385.45	0.24
	Median	3676.20	1695.00	0.00	1275.00	0.25
	Max	5111.1	3810	400	2550	0.33
	Min	1680	300	0	150	0.12

General Advisory to the HEI

- It is recommended that the HEI identifies one or two very important distinctiveness for the institution.
- Mention only two Best Practices of the HEI and present those in the NAAC-recommended format.
- Introduce new courses across all programs offered to the students.
- Ensure that the students get benefits from the online MOOC programs, like SWAYAM, NPTEL, etc.
- Ensure that all programs offered by the HEI have field projects, research projects, and internships as mandatory components.
- Ensure that feedback collected from all stakeholders is analyzed, action taken, and communicated to relevant bodies and hosted on the web pages of the HEI.
- Ensure to maintain a PTR <20:1.
- Constitute Institutional Ethics Committee.
- Conduct a plagiarism check on all academic documents, such as project reports, dissertations, theses, and research papers using 'DrillBit-Extreme Plagiarism Detection Software which is freely provided by INFLIBNET to all HEIs of our country.
- Draft and implement Plagiarism policy, IPR policy, Research policy, etc.
- Augment the frequency of outreach programs through NCC/NSS, etc.
- Increase the number of functional MoUs and collaborations/linkages with peer institutions.
- Ensure that all faculties and students maximize the use of e-resources available on the EBSCO platform. This facility has been extended to all Autonomous Colleges by the Government of Odisha, Department of Higher Education.
- Increase the frequency of sports events, cultural events, and technical/educational fests.
- Implement e-governance in HEI's operations, such as administration, finance, accounts, student admission and support, and examination.
- Extend financial support to the faculty for attending seminars/ symposia/ conferences, workshops, and FDP.
- Conduct AAA regularly.
- Participate in NIRF and prepare for the India Rankings 2025.
- Identify and implement quality improvement initiatives.

- Take appropriate measures for facilities directed toward alternate sources of energy, energy conservation, and water conservation.
- Conduct environment audits and energy audits regularly.
- Make the campus friendly for differently-abled students, faculties, and employees of the HEI.
- A policy on the prevention of sexual harassment and ragging should be drafted and implemented.
- Ensure that no one spits and dribbles on the walls of the buildings.
- The IQAC should conduct at least one meeting per month.

General Advisory to the Departments

- The advisory mentioned herein is very specific to the departments. Read this in conjunction with Task Assignment at 1(k) on Page 5 and General Advisory to the HEI on Pages 7-9.
- Each department should develop an instrument to identify slow and fast learners. Thereafter, the concept of peer teaching could be practiced.
- None of the departments offered skill enhancement courses.
- In the year under review, none of the faculty of any teaching department had any ongoing research project. All faculties should be motivated to write research projects and submit them to different funding agencies for grants.
- Steps to be taken to increase the number of PhD supervisors on the campus.
- Not a single department offered consultancy. There should be a dedicated page on the HEI's website earmarked for Consultancy. Each faculty's areas of expertise should be identified and published on this page highlighting the areas wherein the faculty can offer consultancy.
- Each department should take the initiative to augment alumni engagement and contributions from them.
- The proceedings of parent-teacher and mentor-mentee meetings should be prepared and published on the web pages. Each department should carve out space for regular mentor-mentee meetings in the timetable.
- Each department should carry out outreach activities (at least two each year) independently of those carried out by NCC/NSS, etc.
- The faculty of each department should work in collaboration with faculty at the peer institutions.

Concluding Remark

The Academic Performance Audit Team appreciated the enthusiastic participatory role of the Principal, BAC in the process of audit. The faculty and

Academic Performance Audit Report – BAC - OSHEC


non-teaching staff of BAC actively participated in the successful completion of the Academic Performance Audits. They extended their unreserved support to the members of the Audit Team.

Although the BAC has adequate infrastructure facilities, it requires upgradation and expansion. Many gray areas need to be addressed and resolved. The BAC should introduce the concept of finishing school as soon as possible. More emphasis should be on research, fund mobilization, strengthening alumni engagements, student support, and industry-academia partnerships. The digital footprint of the BAC should be augmented extensively. The specific areas wherein the BAC should concentrate have been underscored at 1(k) on Page 5 (Task Assignment), Pages 7-9 (General Advisory to the HEI), and Page 9 (General Advisory to the Departments). The Audit Team interacted with all stakeholders, especially faculty and employees of the BAC before drafting this Performance Audit Report.

The Audit Team wishes a very bright future for the Banki Autonomous College, Banki, Cuttack.


Tushar Kanti Tripathy
Academic Consultant,
OSHEC

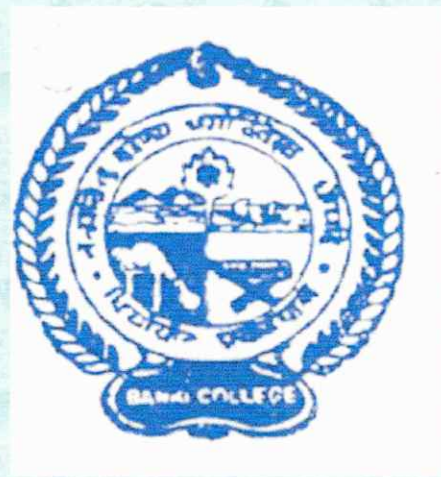

Jugal Mishra
External Expert, Auditor


Atanu Kumar Pati
Executive Member, OSHEC

ACADEMIC AUDIT REPORT

For the

(Year:2020-21)



BANKI COLLEGE (AUTONOMOUS), BANKI

BANKI COLLEGE (AUTONOMOUS), BANKI

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ACADEMIC AUDIT REPORT FORMAT PART-I

Name of the College: BANKI COLLEGE (AUTONOMOUS), BANKI

- Audit Team:
- a) Prof. Dr. Sabita Acharya, Vice-Chancellor, Utkal University
 - b) Prof. Dr. Maheswar Sahu, PG Dept. of Commerce
 - c) Prof. Dr. Nigamananda Das, Director, CDC
 - d) Dr. Mrs. Jayanti Dora, PG Dept. of History

	Observations	Remarks Suggestions
College Timings 9.00 AM to 4.30 PM 4.00 PM to 5.30 PM NCC/NSS/Rover & Ranger/Sports		

I. CURRICULAR ASPECTS

1. Annexure - I

STUDENT STRENGTH 2017-18

Sl No.	Class	Sanctioned Strength	Enrolment/Total Admitted	Boys				Girls			
				Gen	SC	ST	Total	Gen	SC	ST	Total
1	+3 Arts (BA)	365	361	100	34	5	139	192	29	1	222
2	+3 Science (B.Sc.)	297	286	196	1	3	200	79	6	1	86
3	+3 Commerce(B.Com)	224	213	160	16	0	176	35	2	0	37
4	P.G. (Education)	16	16	0	0	0	0	15	1	0	16
5	P.G. (Sanskrit)	16	11	0	0	0	0	11	0	0	11

STUDENT STRENGTH 2018-19

Sl No.	Class	Sanctioned Strength	Enrolment	Boys				Girls			
				Gen	SC	ST	Total	Gen	SC	ST	Total
1	+3 Arts (BA)	369	348	101	40	4	145	165	36	2	203
2	+3 Science (B.Sc.)	288	266	129	21	7	157	89	15	2	106
3	+3 Commerce(B.Com)	224	188	127	19	0	146	36	4	2	42
4	P.G. (Education)	16	16	3	0	0	3	13	0	0	13
5	P.G. (Sanskrit)	16	14	3	0	0	3	10	1	0	11

STUDENT STRENGTH 2019-20

Sl No.	Class	Sanctioned Strength	Enrolment	Boys				Girls			
				Gen	SC	ST	Total	Gen	SC	ST	Total
1	+3 Arts (BA)	352	338	92	34	3	129	174	33	2	209
2	+3 Science (B.Sc.)	288	259	134	27	4	165	87	9	2	94
3	+3 Commerce(B.Com)	224	148	102	7	0	109	38	1	0	39
4	P.G. (Education)	16	16	2	1	0	3	13	0	0	13
5	P.G. (Sanskrit)	16	14	1	0	0	1	13	0	0	13

STUDENT STRENGTH 2020-21

Sl No.	Class	Sanctioned Strength	Enrolment	Boys				Girls			
				Gen	SC	ST	Total	Gen	SC	ST	Total
1	+3 Arts (BA)	352	338	92	34	3	129	174	33	2	209
2	+3 Science (B.Sc.)	288	259	134	27	4	165	87	9	2	94
3	+3 Commerce(B.Com)	224	148	102	7	0	109	38	1	0	39
4	P.G. (Education)	16	16	2	1	0	3	13	0	0	13
5	P.G. (Sanskrit)	16	14	1	0	0	1	13	0	0	13
6	PG English	16	16	2	0	0	2	13	1	0	14
7	PG Home Sc.	16	10	0	0	0	0	10	0	0	10
8	PG Psychology	16	16	4	1	0	5	11	0	0	11
9	PG Zoology	16	16	1	0	0	1	13	0	2	15
10	PG Commerce	32	26	15	0	0	15	11	0	0	11

2.	Add-on / Certificate Course	Annexure - II	
3.	Annual Curricular Plan	Annexure – III Academic Calendar	
4.	Attendance	Above 75% as per University Guideline	
5.	Coverage of Syllabus	Completed	

II. TEACHING & LEARNING

1.	Teaching Diary and Teaching Notes No. of Teaching Staff including Contractual/Guest No. of Teachers submitted No. of Teachers not submitted with details	Lesson Plan Annexure – IV (Guest) All Nil	
2.	Conduct of Classes	Online – 25% Off-line – 75%	
3.	Use of supplementary teaching tools and application of ICT	Yes: Interactive Boards LCD Projector, Virtual Teaching Class Annexure - V	
4.	Student Centric Activities	Annexure – VI	
5.	Student Seminars	Annexure – VII	
6.	Remedial Coachign	Yes: It was a continuous feature till 2017-18. It is discontinued due to Covid-19	
7.	Student Assignment	Unit-wise assignment by concerned teachers	
8.	Student Feedback (Analysis done or not)	Supply Feedback proforma to the students	

III. EVALUATION & RESULTS

1.	Conduct of Internal Examinations	CBCS Syllabus is followed and Semester System of Examination is introduced, Mid-Term Examination is conducted regularly by the Departments, Answer Scripts are self evaluation, Quiz, Assignment Written, Seminar & Project Presentation. Mid Term Answer Scripts are evaluation by Internal Faculty
2.	Maintenance of Marks Register / File	Tabulation Register (Both Soft Copy & Hard Copy)
3.	Result of Last Examination	Result published within 45 days of the last date of last examination

Analysis of Results (Percentage Passed Students): Annexure-VIII

Year / Batch	Course	Students Appeared	Students Passed	Distinction	First	Second	Third	% of Pass
2018	Arts	346	282	211	22	47	02	82
	Science	304	261	150	59	12	00	85
	commerce	232	180	59	6	99	06	78
	PG	30	29	--	28	01	00	97
2019	Arts	340	302	199	20	77	06	88
	Science	261	238	146	71	21	00	91
	commerce	182	130	20	10	91	09	71
	PG	24	22	--	21	01	00	92
2020	Arts	347	336	148	43	54	07	71
	Science	252	219	152	64	13	00	88
	commerce	207	103	09	11	75	08	49
	PG	29	26	--	18	08	00	90

IV. LEARNING RESOURCES

1.	Library	Total Books – 46391 Rare Books – 31 Annexure - IX
2.	Laboratories	22 – Department Labs. 01 – Language Lab 01- Business Lab 01 – Soft Skill Lab
3.	e – Classroom	05
4.	Computer & Internet	Computer – 80 Wi-Fi Campus, Networking

V. PHYSICAL ACTIVITIES

1.	VII. Physical Activities	Annexure – X Sports & Games NCC / NSS / Youth Red Cross / Rover & Ranger	Photo Gallery
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VI. BASIC FACILITIES

1.	Sanitation	1. Dust beans 2. Regular disinfection of offices, classroom and hostels 3. Periodical cleaning of campus by student Volunteers	
	Drinking Water Facilities	a) Inside the college campus – 2nos. b) Purifiers in some departments. Staff common room, Principal's chamber and some offices, hostels c) Regular Sweeping of campus and corridors by sweepers d) Fixation of Vending Machine in Girls' Common Room	

ACADEMIC AUDIT QUESTIONS – Part-II

The Auditors will generally be guided by the questions give in each section in carrying out the academic audit of Departments. These questions guide the formulation of the Self-Evolution Document (SED).

DEFINING INTENDED LEARNING OUTCOMES

Base Decisions on Facts.

Do you seek external input in the formulation of the learning outcomes?	
Yes	
If Yes, how do you do it? For example. Do you use surveys or focus group interview with employees and alumni?	
Involving aluminees and focus interview with experts and entrepreneurs	
Are data from such surveys analysed so that you can establish a prior case. Explain	
Analyzing gives in BOS, we have developed a CBCS Syllabus in the year 2014-15 that continued till 2017-18	

What have you learnt from former students and employees?	
Learned about needs of employers and entrepreneurs.	
How do you ensure that there is convergence or agreement on the essential elements of the curriculum?	
Our syllabus helped our students for higher studies and employment-inclusive education through soft skill development laboratory.	

DESIGN TEACHING AND LEARNING PROCESS

Design Teaching and Learning Process

How are your courses managed?	
Through BOS and Academic Council	
Is there an appropriate and up-to-date teaching and learning strategy in the Development?	
Yes, the college has developed audio visual classes (3), VTC (2) and Language Laboratories (2)	
How are teaching and learning organized for students?	
Teaching and learning programmes include lecturer delivery, Audio Visual class, VT Classes, Seminars & Project Presentations.	
What pedagogical approaches are used?	
Class room teaching, Virtual teaching, ICT Classes, Soft Skill Classes and Computer Classes	
What strategies are used to stimulate student participation in the classroom and enhance student learning?	
Focusing on continuing exam, unnoticed exam and awarding marks for attendance	
What resources are use in teaching and learning?	
VTC, ICT, Soft Skill Lab, Business Lab, Language Lab.	
How is the quality of teaching maintained and enhanced? How do you ensure that strategies such as effective staff development per reviews, induction and mentoring are used?	
Teachers are allowed for FDP. Providing training on VTC and ITC, continuing professional counseling	
How effectively do lecturers draw upon their research scholarship or professional activity to inform their teaching?	
Some 40% teachers are involved in research and professional activities.	
Is there any academic support including handbooks and other written documents that is given to students?	
Yes, culturally adopted study materials are being provided to students.	

DEVELOPING AND USING STUDENT ASSESSMENT

Define quality of assessment in terms of learning outcomes

Have you define key quality indicators of student performance based on the ILOs? State them	
Unit wise home assignment indicates the level of extensive studies by students. Written examination indicates student's ability to analyze important concepts and quiz examination indicate students. Depth of understanding the content Finally, marks for attendance imply students motivation for participation in teaching learning programmes.	
How do you ensure that the assessment process overall and particular assessment instruments used enable students to demonstrate achievement of ILOs?	
Through projects, seminar presentation and quiz examinations	
How is assessment moderated?	

Moderated through checking of valued answer scripts by chief examiners, students (self copy) Recheck by Board of conducting Examiners, further, marks secured less than standard are moderated by awarding grace marks for critical cases.	
How do you ensure full confidence in the security and integrity of assessment procedures?	
In terms of grievances submitted by students, suggestions by Board of Study Members, Regulation through Examination Committee.	
Does the assessment have an adequate formative function in developing student abilities?	
Yes	
How effectively is learning facilitated by formative and summative feedback and supervisory arrangements?	
By increasing % of attendance, % of result and % of entry of higher education	
How do you monitor student progress and use the information?	
Through proctorial groups and IQAC	

IMPLEMENTIGN QUALITY EDUCATION

Design Quality Assurance mechanism

How are you organized to carry out your teaching and learning effectively?	
Through BOS t prepare syllabus and design assessment through IQAC to get feedback and supervise	
How do you assure stakeholders that content is delivered as intended and that teaching and learning process are implemented consistently	
Providing syllabus. Results and feedback analysis in College Website	
How do you ensure that assessments are performed as planned and their results used effectively?	
Supervising through Examination Committee. Board of Conducting Examiners and Academic Council.	

Observation of the committee

1. The College has good academic ambience, satisfactory programme of the students and offers courses on regular, Public-Private Partnership and Self Financing modes.
2. The college has adopted CBCS curriculum in under graduate level since 2015-16.
3. Regular meetings of the Governing Body, Academic Council, Internal Quality Assurance Cell, Board of Studies and Teacher's Council have been organized.
4. Workshops, seminars and invited talks have been organized regularly.

Suggestions of the Committee

1. There should be a new dedicated library building with a spacious reading room for both the students and staff.
2. Considerable increase of residential facility for the students is essential

Recommendations of the Committee

The Committee recommends renewal of autonomous status to Banki College (Autonomous), Banki, affiliated to Utkal University for a period of five years from 2020-21 to 2024-25.

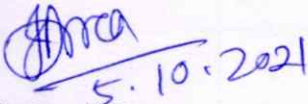
Name & Signature of the Academic Audit Committee Members



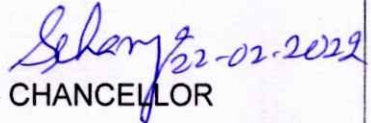
Prof. Nigamananda Das
Director, CDC, Utkal University



Prof. Maheswar Sahu
P.G. Dept. of Commerce, U.U.

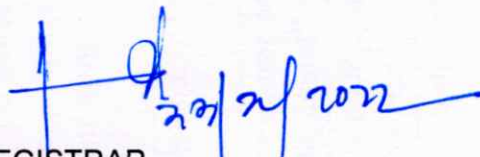


Dr. (Mrs.) Jayati Dora
P.G. Dept. of History, U.U.



VICE- CHANCELLOR

COUNTERSIGNED



REGISTRAR

Registrar
Utkal University, Vani Vihar



3061 ओडिशा ODISHA

1271
20924

11AA 248082

Establishment and Management of Health Dispensary in the college campus to provide health related facilities to students and staff of Banki College (Auto), Banki

That this agreement is made and entered into on 11th day of January 2019 by and between by and Sub-Divisional Medical Officer Banki (SDMO) of Banki Sub-divisional Medical Govt of Odisha situated at Banki, Cuttack-754008 dully represented by SDMO (herein after referred to Banki Sub-Divisional Medical Office which expression shall unless repugnant to the meaning of context thereof be deemed to include its successors and permitted assigns) of the first party.

AND

Principal, Banki College (Auto), Banki, Cuttack-754008(herein to Principal Banki College (Auto), Banki which expression shall where the context to admit be deemed to include his successors in office and assigns) of the second Party.

DURATION

The initial period of the contracts will be for a period of 2 years, which may be extended for a further period of 3 years on satisfactory performance, as determined by, as well as per approval of the Subdivisional Medical Officer Banki

S. K. Das 20924
Notary Public, Banki

Principal
BANKI AUTONOMOUS COLLEGE
BANKI-754008

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ଶ୍ରୀ ରବି ରାୟ ଡାଶ
Stamp Vendor Banki

Banki
23 AUG 2024
Sub Treasury Officer
BANKI

୧୫. ✓ *Narasimha Acharya*
23/8/24
PRINCIPAL
BANKI AUTONOMOUS COLLEGE
BANKI-754003

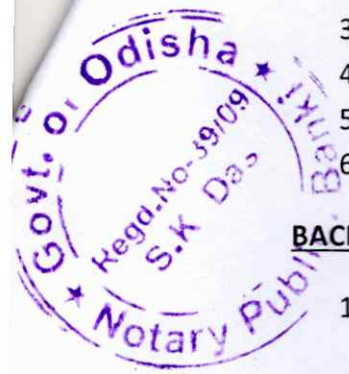
PRINCIPAL
BANKI AUTONOMOUS COLLEGE
BANKI-754003

Scope of Work & Responsibilities of Dispensary

1. Office Room-01 Nos.(min. 250sq.ft)
2. Outdoor Room-01 Nos (Min 350sq.ft.each)
3. Centre shall have minimum Medical equipment.
4. Centre shall have adequate toilet facilities , separate for girls and boys
5. Centre shall have portable drinking Water facilities.
6. Minimum fire Safty Measures shall be taken in Dispensary.

BACKGROUND

1. Health is wealth- In an Educational institution, Medical checkup facilities may be provided to students / boarders and staff at free of cost.
2. To organize health camps periodically in the community.
3. Facilities for Fast-Aid-Treatment to stùdents (Both Boys & Girls) and staff at free of cost.
4. To impart training on skill development technologies among students on fast Aid, Blood parameters and Sugar Test.
5. To organize weekly health check-up of Boarders of the Hostels



Norajana Dehary
PRINCIPAL
BANKI AUTONOMOUS COLLEGE
BANKI-751008

DM

11.1.2019

SUPERINTENDENT
SUB-DIVISIONAL HOSPITAL
BANKI, DIST-CUTTACK

S.K. Das
S. K. Das
Notary Public, Banki



30/11/2023 ODISHA

1282/20924

11AA 248081

Memorandum of understanding for internship of students of Banki College (Auto), Banki at M/S Jaya Bharat Spices Pvt. Ltd. Ramdaspur Industrial Estate Idco Plot No. 02 .Ramdaspur, Cuttack, 754006.

That this agreement was made and entered on 22nd Nov. 2023 by and between the Chief Executive M/S Jaya Bharat Spices Pvt. Ltd, a private limited organization situated at Ramdaspur, Industrial Estate, Idco Plot No. -02 Ramdaspur, Cuttack-754008, Odisha dully represented by the CEO (here after refered to M/S Jaya Bharat Spices Pvt. Ltd, which expression shall unless repugnant to the meaning of content thereof be deemed to include it successors and permitted assign) of the first Party.

AND

Principal, Banki College (Auto), Banki, Cuttack-754008(herein to Principal Banki College (Auto), Banki which expression shall where the context so admits be deemed to include his successors in office and assigns) of the second Party.

Scope of work and responsibility

1. To facilitate project work and research work for of students and teachers of Banki College (Auto), Banki.
2. To impact training on skill development and technologies of students and teachers
3. Provide internship to students by technical and managerial proffessionals.
4. To provide the students the required inputes for effective completion of training
5. Successful completion of internship may provide job opportunities.

S. K. Das
Notary Public, Banki

Narasimhaiah
20/11/23
PRINCIPAL
BANKI AUTO. INDUS COLLEGE
BANKI-754008

BACKGROUND

Each student of Bachelor of arts/Science/Commerce may prepare a project / undergo an internship programs for successful completion of Degree Course.

This is a process of gaining practical experience and bending of one's own creativity towards skill development. Hence effective internship may create job opportunities.



Narayan Mohapatra

**PRINCIPAL
BANKI AUTONOMOUS COLLEGE
BANKI-756008**

Susanta Kumar Panda

S.K. Das 20/09/24
Notary Public, Banki