



TABS	SUB-TAB	UPDATE	CORRECTION
HOME PAGE	Main Page	<ul style="list-style-type: none"> A CAMPUS TOUR VIDEO WITH A MAP GUIDE FROM CUTTACK AND BHUBANESWAR, HIGHER EDUCATION DEPARTMENT, CUTTACK AND BBSR STATION, UTKAL AND RAVENSHAW UNIVERSITY. <ul style="list-style-type: none"> Photo gallery 	<ol style="list-style-type: none"> Mohavidyalaya Odia needs correction Make the title of the college more Lucrative and delete “college having potential for excellence” Check out BJB College, Shriram college of commerce websites; something like this.  Clicking on this image must direct home page, now it is some random google information.
		Hall of fame (this year toppers): UG, PG, +2	About us (Php) > read more (not working)
		HoDs Photos and Information	Vision (php) > read more (delete - A~, mission needs correction, take care of the text alignment of mission too)
		In the footer section- a google map link should be included	Theme of every page title needs to be concise
		Notable Alumni	
		SBI Collect link for Donations to the college.	
		Student login link for both UG & PG – to be used for general information (exam rules, CBCS grading system) syllabus, result, fee structure, feedback, SBI collect link for deposit of various fees & Grievances. Grievance should be collected and needs to be stored in a database for future usage.	
		Grievance redressal form for students	
		SBI collect link for any other payments on home page/ any other bank is also fine	
		Facebook page link X link Instagram link	

		<ul style="list-style-type: none"> Footer must include – departments to take care when they are doing something they must keep their photos to update this section regularly 	
About us	History		https://bankicollege.ac.in/about.php is not working
	Vision and mission		Vision (php) > read more (delete - A~, mission needs correction, take care of the text alignment of mission too)
	Principal's message	https://bankicollege.ac.in/principal_msg.php link needs to contain his messages. (Already written and verified)	
	Best Practices	Include a subtab 'Best Practices'	
	Graded Autonomy	'Graded autonomy' – will contain information regarding the autonomy status of the college.	
	Awards	"College having potential for excellence" And other awards can be reflected here.	
STAFFS	Teaching	Make it Department wise, photos and details need to be changed, a cv can be attached, add years of experience (put an automatic update mechanism for that).	
	Non-Teaching	Photos and details	
	Assignment		Delete that (redundant information)
Departments	UG	<ol style="list-style-type: none"> Every department's profile should be in a pdf format (which is in power point now). Activities should be reported every time and HoDs should update that information regularly now and in future. Faculty photo update. 	
	PG		<ul style="list-style-type: none"> Delete that (redundant information) Make UG & PG sub tab as Regular Courses. So that only two dropdown shows instead of 3 now; 1. Regular Courses 2. Self-Financing courses
	Self-Financing	Information needs for all 3 sections	

		(contact self-financing In-Charge to update relevant information)	
Admission	Rules and Regulations	Separate admission related rules and regulation should be compiled in a pdf format and posted for +2, UG, PG and Self-Financing Courses	
	SAMS Link		Delete that from here and put it in the important links list
	Fee Structure	Detailed list of fee structure should be compiled and given subject wise	Correct the spelling of structure
	Strength of the college		Delete this sub tab but use those names to compile notable alumni list
	Scholarships	Provide information regarding important scholarships and their links <ul style="list-style-type: none"> Prerana, Medhabruti, Nua o, Fakir mohan, Mukhyamantri research scholarships, JRF, CSIR & Any other 	Make it a new tab
Examination	Rules & Regulations (including duties of Invigilators)	1. Autonomous Section (Rules and Regulations) in PDF 2. CHSE Rules and Regulations in PDF If not there, this section should make one and post here in pdfs.	
	OTG	No idea what this means! Discuss.	https://bankicollege.ac.in/otg.php# - this link hangs the website once someone selecting from that absurd looking drop down information. Give it a look.
	Rank Holders & Best Graduates	A list of Toppers from Exam Section should be obtained and posted year-wise (at least for last five years).	
	Extra: 1. Previous year Questions 2. results link (other details that can be shown in addition to this)		
Activities	Career counselling cell	Its brochure. General Information about the In-charge of that Cell.	Now, it is showing some fee structure. Make it fine.
	Proctor/Mentor	List isn't there. Discuss what information can be disseminated in this section.	

	Seminars and workshops	<ul style="list-style-type: none"> All seminars and workshops to be reflected here. Keep an option to upload seminar details in pdf format. 	
	Sexual-Harassment Cell	<ul style="list-style-type: none"> University Grants Commission (Prevention, prohibition and Redressal of sexual harassment of women employees and students in higher educational institutions) Regulation, 2015- share the pdf. College's Policy, if possible, would be great. Discuss. 	
	Rover & Ranger	<ul style="list-style-type: none"> This Cell should give information in the form of a brochure having information regarding the in charge, current developments with photos, etc. Discuss with the in-charge and show them some samples. 	
	NCC	-do-	
	YRC	-do-	
	NSS	-do-	
Facilities	ICT	ICT brochure containing all information regarding the computer labs, computer usage, internet connectivity report, smart classrooms etc. with photos. Share samples with the person concerned to make it.	
	Hostel	Hostel Brochures made by the Superintendents and post here in pdfs. (Shailabala's as a sample)	
	Laboratory	Information Brochure of each department's laboratories and facilities	
	Gym, Sports & Yoga (3 dropdowns clubbed into One)	PET to provide a brochure to post here (share samples)	
	Library	<p>Brochure by librarian (share samples)</p> <p>Suggestion: should have its own window to club it with the library data base so that entire library information. Students can login and get information about what books they have issued and returned.</p> <p>Research for more insights if library is automated already.</p>	
	Canteen	Brochure needed	
	Hygiene	Campus Hygiene Information (Toilets and washrooms- both for faculties and students)	
	Association and Clubs	Discuss.	Page isn't opening

	Physical Academic		Delete this option
NAAC	Discuss with the Coordinator how these dropdowns are useful & change according to how they wish to show it. For help check other similar websites for representation.		
Alumni	Mo College	Needs information Booklet on this. Letter of Higher Education Mo college website link to given (Check for any other information that can be circulated)	
	Registration	For officially capturing the data for alumni registration	This page isn't working
RTI and Contact Us			Delete RTI and Contact us tabs (Put RTI link somewhere in Foot note, Contact Us is already there, Student's Corner is no longer needed if student login is created already)
Student's Corner	Anti-Ragging Cell	<ul style="list-style-type: none"> General Brochure of this cell. Post the Anti Ragging Policy – should contain one brochure in pdf format	Ragging spelling needs correction
	Feedback	<ul style="list-style-type: none"> Link it to students Login> student's feedback > make a format for it to collect data and find methods to store it for further use. 	
	Suggestion Box	<ul style="list-style-type: none"> Make a separate format and database for this 	
	Grievance Redressal System	<ul style="list-style-type: none"> Will contain information regarding the grievances that already been addressed and policy on grievance redressal mechanism of the college. 	

TO DO List for the Website