



OFFICE OF THE CONTROLLER OF EXAMINATIONS  
BANKI COLLEGE (AUTONOMOUS), BANKI

Letter No. 2769/BCA

Date .21.01.2023

**INSTRUCTIONS TO EXAMINEE**

The Examinations shall be conducted strictly according to the Odisha Conduct of Examination Act 1988.

1. The Examinees are not allowed to carry any other material (Cell phone, electronic gadgets, materials not related to examination, paper etc.) except Exam. Card (Admit Card) and College Identity Card to the Examination Hall.
2. The examinee is to fill up the relevant information in the front page in the space provided. Any other identifying marks in the answer script shall be liable for punishment. No other marking except Roll No. is permitted in the question paper. Any other marking on the question paper is liable for punishment. There is no provision of Additional Answer Book.
3. Examinees are not permitted to talk with each other in the Examination Hall during the Examination process. They should use blue or Black ball pens only and write answers on both sides of script. Change of ink need Certification of Invigilator on the answer book.
4. No one should receive help from any one or assist other in any manner in the Examination Hall.
5. Examinees are not entitled to avail temporary leave to attend nature's call before one hour of commencement of Examination and he/she can avail only one chance.
6. The examinees are not allowed to enter in to the Examination Hall after 30 minutes of Commencement of Examination.
7. The examinees are required to bring valid Exam. Card (Admit Card) and College Identity Card to Examination Hall for verification and produce them on demand.
8. It is the duty of examinee to fill up all the correct information and handover the script to invigilator before leaving the Examination Hall.
9. An examinee wishing to say something should stand up at his/her seat until the invigilator attends him/her.
10. The examinee is not allowed to submit the answer script before two hours of commencement of Examination.
11. The examinees are not allowed to take question with him before the examination is over.
12. Any unfair practice performed by an examinee violating the Odisha Conduct of Examination Act. during the examination shall be treated as malpractice.

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*21/01/2023*  
Controller of Examinations  
Banki College (Autonomous), Banki  
BANKI-754008.