

GUIDELINES FOR OFFERING SECURITY SERVICE
(With reference to our Advertisement)

1. Service to be provided for 02 Years.
2. 03 Nos. of security personnel to be recruited.
3. Firm to respond through speed post/ Regd.post within 07 working days.
4. Manual submission of quotation shall not be entertained.
5. The firm to quote their price per month (including of GST) for 03 Nos. of Guard.
6. Firms to provide all latest official document supporting their Regd/ Authentication from appropriate authority.
7. Firm to provide audit report of last financial year.
8. Principal reserves the right to accept/reject any Firm without assigning any reason thereof.
9. Each security has to deposit a security amount of Rs 5000/- (Refundable)- (Five thousand only) through Bank Draft in shape of Principal, Banki College (Autonomous), Banki.
10. The firm who participated in the quotation and selected, but subsequently refrain for accepting the responsibility, in such case the security amount shall be forfeited.
11. The sealed quotation papers are opened in the presence of all parties on Dt- 30.06.2025 at 1.00 PM in the office of the principal, Banki college (Autonomous), Banki, Dist- Cuttack.
12. The firms/parties to be participated in the tender process must mention their complete postal address and cell phone No.
13. The party quoted lowest offer in his quotation may be provisionally selected if other terms and conditions are fulfilled in this effect.
14. The party selected is to deployed security personnel within 02 days from the date of agreement made between the selected party and principal represented for college.
15. The agreement will be made by the 1st party (Selected Agency) & 2nd party (Banki college (Autonomous), Banki) with such terms & conditions negotiated between 1st and 2nd party.

[Handwritten Signature]
27.6.25
PRINCIPAL
Banki College (Autonomous), Banki
BANKI AUTONOMOUS COLLEGE
BANKI-754008