YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	BANKI COLLEGE(AUTONOMOUS),BANKI
• Name of the Head of the institution	CAPT. BHABANI PRASAD HOTA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06723220221
• Alternate phone No.	06723220222
• Mobile No. (Principal)	9437762354
• Registered e-mail ID (Principal)	bankiaocol@yahoo.co.inut
• Address	AT/P.O- BANKI
• City/Town	CUTTACK
• State/UT	ODISHA
• Pin Code	754008

2.Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy)	24/01/2006
• Type of Institution	Co-education
• Location	Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director   **NIRANJAN MOHANTY**

- Phone No.   **06723-240221**

- Mobile No: **9861516360**

- IQAC e-mail ID   **bankiautocol18@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.bankicollege.ac.in

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.bankicollege.ac.in/calender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82%**	**2006**	**01/04/2006**	**31/03/2011**
Cycle 2	**B++**	**2.87**	**2019**	**01/05/2019**	**30/04/2024**

6.Date of Establishment of IQAC   **11/07/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
CPE	**OHEPEE**	**WORLD BANK**	**01/04/2012**	**10.38crore**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year   **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Gender Audit, PwD Audit, Green Audit and Administrative Audit conducted. Academic Audit was conducted. • Student Satisfaction Survey, Student Feedback on Curriculum, Teachers Feedback were taken. The forms were designed and results are made available on college website. The recommendations were analysed, actionable points identified, and necessary steps are being taken. • A number of events including seminars, talks were organized for the professional development of teaching and non-teaching staff. • Examination reform such as publication of mark sheets in NAD portal is done for online easy and secure access of mark sheets for students and employment agencies. • IQAC has encouraged and nurtured holding up departmental seminars on different topics and catalysed the holding of proctorial meetings. Independent of normal and conventional pedagogic activities, IQAC has been encouraging the teaching community of the college to adopt electronic means of academic instructions in the form of smart classrooms, powerPoint presentations, provision of study materials and weblinks to the student masses on popular messaging platforms such as WhatsApp.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Providing Students with online Marksheets and certificates	Publication of mark sheets in NAD portal has been implemented
Revised Question Bank as per CBCS syllabus	In progress
PWD audit, Gender Audit, Administrative Audit, Academic Audit	Nil

13.Was the AQAR placed before the statutory body?　　**Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	Nil

14.Was the institutional data submitted to AISHE ?　　**Yes**

- Year

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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	Nil

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
2022-2023	18/02/2024

15.Multidisciplinary / interdisciplinary

Interdisciplinary courses are introduced in the institution in order to emphasize the need to bring multiple disciplinary perspectives to bear on real-world issues. In this context, individuals know what kinds of information are needed and where to find that information.By requiring students to work on such problems, interdisciplinary education develops a number of intellectual skills. These include skills in problem solving, critical thinking, evaluation, synthesis and integration. Interdisciplinary courses being offered by the institution include: 1.   Information Technology 2.   Environmental Science & Disaster Management, 3.   Quantitative Aptitude & Logical Thinking 4.   Ethics & Values Some common courses integral to several disciplines include Organzational Behaviour, Micro Economics, Macro Economics, Statistics, Educational Psychology, Guidance and Counseling etc.

16.Academic bank of credits (ABC):

The college adopts National Academic Depository scheme for storage of marksheets of students.More than 1800 Records/ Mark Sheets have been published In National Academy Depository(NAD) Portal from 2016 Admission Batch onwards. In the session 2021-22 steps were initiated for registration under ABC, It is aimed at enabling student mobility. academic flexibility and allows

student to choose own learning path by opting for multiple entry and multiple exit. It is an Online Centralized System, allowing for Credit accumulation and redemption, credit audit trail management and Credit accounting. It is a transparent system based on the principle of 'Anytime anywhere learning' and allows student to study at their own pace.

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Cultural awareness and expression are among the major competencies, the development of which was promoted among students in order to provide them with a sense of identity and belongingness, as well as an ability for appreciation of other cultures and identities. The happiness/well being, cognitive development and cultural identity of individuals were given due importance at all levels of education. The holding of various themed extracurricular competitions also provides the HEI with the opportunity to inculcate Indian values in the students. Classroom instructions by teachers, even though primarily delivered in English, is often also delivered in Odia and in Pan-Indian languages like Hindi, if the need arises, to facilitate learning by students belonging to diverse linguistic backgrounds. Moreover, this institution offers degree programmes in Hindi and Sanskrit, most of whose course content caters to strengthening of Indian cultural values amongst the leaners. In addition, students have to choose Odia/Hindi/ English as a compulsory subject under AECC-II course.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

To achieve an outcome-based education, the HEI has determined and framed the mission and vision of each department and that of college. Thus, the academic leadership and the teachers are aware of their long-term and short-term goals in clear terms. The Syllabus on the current curriculum i.e. the model syllabus is meticulously designed by Government of Odisha to improve the quality of education and for the overall growth of the students. Further, The HEI has carefully designed, and disseminated the Program Outcomes(PO),Program Specific Outcome, and Course Outcomes(CO)for each course and programme. At the teacher's level, this principle is implemented by preparation of elaborate lesson plans, keeping in view the major and minor objective of the learning experience. Specific pedagogical practices are

adopted to achieve these objectives. The HEI uses midsemester and end semester student evaluations to gain feedback on the efficacy of the course design.

20.Distance education/online education:

Steps have been intiateted for opening of Odisha State OPen University(OSOU).

Extended Profile

1.Programme

1.1	06
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	2290
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	796
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	781
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**29**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	**View File**

3.2	**113**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	**View File**

3.3	**82**
Number of sanctioned posts for the year:	

4.Institution

4.1	**1054**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	**89**
Total number of Classrooms and Seminar halls	
4.3	**80**
Total number of computers on campus for academic purposes	
4.4	**14Lakh**
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Banki College being an autonomous institution is empowered to design its own syllabi for different programmes such as B.A., B.Sc. and B.Com. and M.A. courses as well. However, following the guidelines framed by the UGC to implement common syllabus programme under CBCS in all the Universities of the country and following the recommendations of the parent University (Utkal University) the college has implemented the CBCS system since 2014-15 in UG and from 2013-14 in PG keeping the national and global development in view. The Board of studies of each department constitutes the Vice-Chancellor's nomine, two subject experts from outside the institution nominated by the Academic Council, all the staff members, one alumnus member and a co-opt member nominated by the Academic Council. The Board of Studies of each department has made upto 10-20% modification in the curricula considering the feedback from the students collected through Mantor-Mantee interaction and teachers-students interaction in practical classes, feedback from the parents obtained through Parents-Teachers meet, from Alumni through Alumni meet and above all keeping the local and regional needs in view.

However, following the guidelines framed by UGC as well as the recommendation of Parent University (Utkal University) the Institution designed its syllabi with the modification to the extent of 20% considering local advantages and employability.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

01

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

184

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

06

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The staff members of the institution are governed by the service and conduct rules of the government of Odisha and are guided by the traditional high ideals of the teaching profession and institutional guidelines of professional conduct. The institution incorporates gender equity into every aspects of operational procedure.Inbuilt mechanisms ensure that there is no discrimination on the basis of gender. The internal complaint Committee , Sexual Harassment Cell, Anti –ragging Cell, proctorial Committee etc aresome of the internal bodies whose core mandate is to ensure fairness and justice irrespective ofgender identity and to ensure maintenance of a peaceful and harmonious academic environment. Various bodies within the College foster the inculcation of noble human values into the students personality. In a number of programmes, there is ample scope of imparting the students with clear social and developmental perspectives , through fieldwork and student projects. The activities of the NCC, YRC, NSS , Range and Rovers are directed at nurturing and spreading the message ofcompassion, devotion to duty, fellow-filling and selfless service among the students. Commitment to maintenance of a clear environment and sustainability are core principles ingrained in the institutional character. Environmental Science forms a basic component of the College Curriculum. Ethics values and Disaster management is included in the College Curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

10

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

653

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

852

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	[View File](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

740

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

177

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Proctorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance. In the proctorial sessions by means of personal interactions, different students are encouraged to overcome inhibitions to reveal any difficulties, they might be encountering in coping with the requirements of the curriculum. Often students share the difficulties being faced by them in benefitting from the lecturers or in the practical classes. This information is informally shared with other teachers of the department during academic discussions so that all teachers focus

liberally to improve comprehension and perception of under performers.

For slow learners, Doubt clearing and Extra classes are taken by Faculties. For this purpose 1/5th of the total classes per week are allotted.

However, performance in examination remains the significant criterion in identifying the slow and advanced learners. Prior to the publishing of Semester examination results by HEI , the Board of conducting examiners in each programme analyses the result statistics and gets an opportunity to deliberate on the performance of the students. This knowledge helps the teachers in formulating a corrective and remedial strategy to be employed in for in the following semester for the under performing students. In pursuance of this strategy, teachers take special care in the classes toensure that the slow learners achieve a sound understanding of the topics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2023	2290	113

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Being an Autonomous College there is a scope of study tour and project work in the Course curriculum. Students choose the subject and prepare the project under the Guidance of teachers. Under new

CBCS system, students are also provided with the option of choosing the subject of another stream. Besides this there is a Remedial class undertaken by each Department for improving the Academic skill and proficiency of the students. In addition, every department also conducts students Seminars given assignments to inculcate participative learning in the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Dedicated Smart class rooms for each Science departments and one smart class room for Arts and one for Commerce stream have been commissioned in the institution. Besides, most of the academic departments use laptop, tablets and desktop computers, LCD projectors, sound amplification system and the ubiquitous Smart phone and conducting of seminars and meetings. ICT – enabled learning tools such as PPTs,Video clips and e-resources are used by teachers of the College to provide the students with advanced knowledge and practical training. There is extensive use of e-platforms like Googlemeet, whatsapp and Zoom to impart academicinstruction and to conduct Webinars. The HEI has access to INFLIBNET-M facilities consequently , Shodh ganga, Shodsindhu, e-PG Pathashala etc can be accessed by authorized persons of the College.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

113

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

This is an Autonomous College and the Academic Calendar is provided by the Department of Higher Education Government of Odisha. However the College prepairs its own schedule for Mid-Semester and End- Semester Examinations for both odd and even Semester Examinations.Each Department maintains lesson plan and Progress Register for proper monitoring of Academic progress of the courses and it is reviewed by the principal periodically. The College also prepares a calendar for Academic, Cultural and physical activities centrally and Departments are also encouraged to organize Academicand cultural events individually. As per Department of Higher Education, Odisha initiative a "JUBA SASKAR" programme has been started for awareness of Social and health issues among students. Every year the Govt. of Odisha transmits academic Calendar to be implemented by all HEIs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

113

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc /

DLitt during the year

24

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

105

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

36

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

39

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has been continuously carrying out of reforms in its examination procedure through integration of IT in all the procedures and process of the examination system. The reforms have also been implemented in the continuous internal assessments modes. Internal assessment is done through Mid-Semester before end-Semester Examination. Project work, Seminars, assignments, Viva-voice etc are also conducted. The internal assessment marks of the students are uploaded in database with EMS software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Program outcomes and course Outcomes for all programs offered by the institute are clearly stated, displayed on the College website and communicated to teachers and students. This practice enables prospective and current students to gain on idea of the scope and content of the curriculum. Again, teachers orient the learners to the over all dimensions of the courses and also relevance of the course content in the context of current social and global trends.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The continuous evaluation of the students through examinations serves as the foremost means of evaluation the programme outcomes and course outcomes. The progression of students to enroll in higher degrees, and their success in acquiring jobs validates the programme outcomes as envisaged by the HEI. Further the negligible rates of dropout from programmes also indicates the academic soundness of the Pos and Cos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

687

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

www.bankicollege.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

There is no specific research policy in the College. However students are provided with all kinds of available facilities including departmental and central libraries in the respective departmentsand College involving execution of different projects and dissertation works.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

157198

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	*View File*
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

3

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	*View File*
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	*View File*
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has senior faculties as teaching escort with wealth of experiences. The college is focused on interdisciplinary and community based research which help to generate cutting edge solution responding to the needs of local, national and global interests. The college has developed an ecosystem for the excellence of research and academia in the field of

Arts/Science/Commerce.

By following the vermiculture practice the institution use the organic compost in the college garden and train farmers for agricultural development.

- Care has been taken to create an eco friendly campus by doing waste management that keeps the incumbents refresh for getting fresh air and water.
- Making a herbal garden and identification of campus flora and labeling is a great innovative programme of the institution. By doing so the students and staff members are made aware of the medicinal values of the plants and their application in day to day life.
- Water is an important component of a healthy ecosystem. To avoid scarcity of pure water for drinking purpose and also irrigation of plants grown in the campus, the institution has taken up "Rain water harvesting" programme for its use in the campus garden.
- Installation of roof top solar system is also adopted as a measure to utilize renewable energy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

04

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures   D. Any 1 of the above

implementation of its Code of Ethics for
Research uploaded in the website through the
following: Research Advisory Committee
Ethics Committee Inclusion of Research
Ethics in the research methodology course
work Plagiarism check through
authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

48

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

the year

`06`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

`00`

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

`00`

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better.All the cadets of NCC (SD/SW) taught to develop awareness to faceand deal with various social evils.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

05

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

46

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1236

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has adequate infrastructure in the form of 36 classrooms, 38 laboratories, 02 auditoriums,02 Smart class rooms for conducting pedagogical and academic activities. Besides these all the Self-financing departments of the college have also been allotted with rooms to be used as classrooms and laboratories .A master time table is prepared at the commencement of the academic session and circulated to the students and the members of the staff. The time-table is prepared by keeping student strength of each class in consideration. Some of the Departments have exclusive access to their departmental classrooms. Most of the rooms are used on common basis. Allotment of classrooms and laboratories to different classes are made on the basics of student strength of the class. Likewise, the college proactively promotes nurturing and development of competing skills among the staff and students. To the end Departments are suitably equipped with computing equipment such as Desktops, Laptops and LCD Projectors for teaching learning purposes. The College also

provide free Wi-Fi to the academic community to enable access to online resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has a playground of 600*560 Sq. ft. Which is used for athletic and sports practice by the students of the institution, and also is used for holding annual athletic meet and various sports competitions through out the year. The College also has indoor stadium Basketball court Badminton court, Volleyball Court and Table tennis Court. The students of the college are provided with sports equipment as and when needed by the Athletic Association of the College which operates under the supervision of designated teachers. The Athletic Association also carries out selection of students to represent the institution in extramural competitions. Besides the Boys common room and Girls Common room also provide members with facilities for board games for recreation.

Two multi-purpose Hall which serves as the Auditorium in whichcultural competitions events and performances are organized at various times. This hall also serves as the venue for faculty and student meetings, seminars and other large scale events aimed at enhancing and promoting cultural sensibilities of the students. The College does not have earmarked yoga Centre, but yoga activities used to be conducted in the college.

The College has gymnasium and swimming pool in its premises.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

06

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

5Lakh

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Banki College (Autonomous),Banki has a big library having an accession of nearly about 51470books andJournals etc. In the year 2023, LMS 3.0 software was installed and automation was carried out.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

20,072/-

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

115

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution follows the government of odisha Higher Education Department it policy on Wi-Fi our Wi-Fi system has six links 1.Banki College 122, 2.Banki College 123, 3.Banki College 124, 4.Banki College 125, 5.Banki College 126, 6.Banki College 150.Two links have band width of 50 mbps, two links have 80mbps and two links have band width of 100 mbps. The institution has a central Wi-Fi facility lined from BSNL .The annual budget for the purpose is Rupees 1,00,000/-

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2290	85

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3lakh

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Heads of Different Departments and sections are entrusted with the responsibility for supervising regular maintenance of computers and different equipment's in their respective charge maintenance of classrooms and the laboratories and other civil infrastructure including the playground is monitored by designated staff members and necessary repair or renovation is executed by the relevant Departments The library committee of the college meets at regular intervals or in extraordinary sessions for facilitating the smooth running of the library activities .Allocation of classes to different classrooms and laboratories are maintained by the officer in charge of time table.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1112

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	View File
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

503

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

01

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

122

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

12

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every class has a class representative who acts as the intermediary between the students and the faculty members. Active and meritorious students are nominated as seminar secretaries of their respective departments. Currently Government regulations do not provide for formation of Students' Union by direct election.

By regular interaction with the students at various meetings, such as mentor-mentee meetings, sugggestions from students are given adequate focus. The institution also actively pursues the inculcation of the spirit of volunteerism in students on important occasions. This results in sensitisation of students to the needs and opinions of their fellow students. The Head of the institution is open to addressing of student grievances at all times, and a democratic spirit imbues all decisions relating to student welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

04

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Banki College Alumni Association,Banki is a registered Aumni Association of Banki Autonomous College with Regd. No.19152/58 of 2022-2023 ,dated 23.08.2022.The assocoation has hundreds of registered alumni in the college data base. There are frequent interactions between alumni and the college on various events and platforms under Mo College Abhijaan.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	[lumni Associatio](#)

5.4.2 - Alumni's financial contribution during the year   **D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:-

To take this institution to the highest level of excellence in education. Effective student oriented transparent governance.

To develop value system and impose accountability.

Mission:-

Holistic Development of the learners' personality making the individuals Intellectually Excellent, Morally Upright and Socially Committed.

The mission and vision of the institution depicts the institution's distinctive characteristics in terms of

i) Addressing the needs of the society,

ii) The students' achievement,

iii) Institution's traditions and value orientations.

The vision of the institution is to be a centre of excellence through the process of self-evaluation and continuous renewal in all our endeavours like learning, teaching, research, consultancy and other related services. With this inspiration and blessings of Almighty, we strive towards equipping young people to meet the challenges of these modern times by providing facilities for all round development. We are all aware that we are meant for our students and do our best to provide a most friendly and growth oriented ambience for them. The institution does everything to ensure excellent standards that would secure their leadership in tomorrow's challenging world.

The college formed different statutory bodies like Governing Body, Academic Council, Board Of Studies, Planning and Development Committee, IQAC, Examination committee, Finance Committee, Conducting Board of Examiners, Free ship Committee, Purchase Committee, Construction Committee, UGC Committee, Grievance Redressed Cell, Career Counselling Cell Placement Cell etc. where the teachers participate directly in the effective governance for the welfare of staff and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Principal has formed different decent ralised committees and socities consisting of members of different teaching staff such as Academic advisory council Admission committee Anti-ragging Cell,Athletic Club,Carrer Counselling ,Devlopment Committee, Scholarship Committee etc.All the Committees and bodies meet several times during each year.

Construction of 100 seated SC/ST boys Hostel was completed.Construcation of an academic block was completed.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College implements its perspective / Strategic Plan and development through Internal Quality Assurance Cell. Internal Quality Assurance Cell (IQAC) was established as a post accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC should be a part of the institution's system and work towards realizing the goals of quality enhancement and sustenance.

Goverment in Higher Education Department have formulated common minimum programmes for each institution .Common minmum programmes formulated by the Goverment are inplemented in true sprit and letter

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body

Principal (Secretary Governing Body)

Vice-Principal (Supervision of Admission, Grievance & Administration)

Controller of Examinations

Administrative Bursar

Academic Bursar

CCOU

Deputy Controller of Examinations

Supportive Staff

Establishment Head Clerk, Supportive Staff

Admission Librarian

supportive Staff

As for as organogram is concerned there is Governing body of the College which Plans, Monitors and executes the programme .The Governing Body is headed by President and the principal as EX-officoSecretary at the Departmental level Heads of the Department are entrusted with the responsibility of managing the Departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrator/Lab Assistant/Store Keepers and other Group-D employees. The principal runs the College administrator with the help of HODS and other officials of his office staff members of the College have been assigned different

Co-Curricular and extracurricular responsibilities for smooth management of the College. The College has a well-defined structural frame work of statutory and non-statutory bodies to oversee the operational aspects of the institution

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	<u>View File</u>
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

This is a Government aided undergraduate College and all welfare measures of the Government in general are implemented in the institution teaching staff have avenues for their career development in terms of attending workshops, orientation and refresher courses and also of availing study leave for Ph.D.Similarly the non-teaching staff are also provided with training related to office management Accounts, administration etc. by the Government Besides there is provision for progression of career in Administrative and revenue services.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

External financial audit is conducted yearly by the Government in the College. The College authorities provide all kinds of assistance to facilitate the process of auditing by presenting relevant files, bills, vouchers, orders, Cash book etc. as and when demanded. Similarly, instant verification of bills, voucher, and cashbooks are done regularly. Audit objection are complied as per the suggestion made by the auditing team.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

It being a Government aided institution, all the financial aspect of the institution are conduct as per the prevailing government regulations. The mandate for numerous internal committees is

clearly defined and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations upon which proposal for the expenditure is received by the college authority from them .The development committee is the central body which identifies the needs and requirements of the institution and resolve to allocate funds for various activities of the college. The purchase committee is the internal body responsible for supervising the process of purchase. A senior teacher is designated as Accounts Bursar who is responsible for ensuring adherence to government stipulated financial norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college in conformity with NAAC guidelines acts as a catalyst of the academic and extracurricular activities and infrastructural augmentation of the college. To maintain the Page 42/53 12-04-2024 11:57:29 Annual Quality Assurance Report of BANKI COLLEGE (AUTONOMUS), BANKI continuity of academic discourse several webinars were organized by the college in the period under consideration despite recurrent disruption posed by the covid-19 pandemic. The college web site has been improved and continues to be improved to facilitate dissemination of institutional information in a easily navigable manner and constant effort has been made to incorporate greater volume of information relating to various activities of the college. To meet the residential needs of students from all across the state and beyond an hostel inside the campus with sufficient accommodation capacity are under construction.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Internal informal deliberations among staff members of the IQAC is a constant activity and quality consciousness is ingrained in the planning and execution of institutional. Programmers and in the implementation of all governmental plans and policies Feedback of students and teachers of the college on the current semester was sought and analyzed and the results were made available on the college website .standard procedures like preparation of lesson and progress records of individual teachers, and review of examination results by respective departmental staff is in built in the academic set-up. The IQAC keeps itself abreast of routine and developmental activities and endeavors to provide insights and feedback to the college authority for quality enhancement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Both boy and girl students are treated equally in the college. The following steps are taken to ensure and promote gender equity among the sexes.

1. Irrespective of gender students are provided with hostel facilities and canteen facility

2. Both boys and girls are provided with reading room facilities in the library

3. Both boys and girls have equal access to the following facilities for sports such as Playground for outdoor games.

4. Equal opportunity and encouragements is provided to boys and girls to take part in all sports and cultural activities

5. Participation in NSS,YRC and NCC is open to both boy and girl Students of the college

In addition following special facilities are provided to women students.

1. To impart skills necessary for safety and security of girl students, Self-defense training Programs were conducted regularly.

2. Provision of separate common-room and toilet facilities. The provisions of Girls Common Room caters to the regular recreational indoor games and reading facilities during leisure Hours.

3. As a part of best practices followed girl students are counseled about equal rights and Equal opportunities with their male counterparts about social evils like dowry system, eve Teasing etc. and how to combat such retrogressive practices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Inspired by an institutional mission for a clean and green campus, as per the approval of principal, the college administration has enlisted the professional services of a specialised agency for maintenance of hygiene and cleanliness of the college campus. Garbage bins have been kept at various places of the college campus.Garbageis regularlycollected. Banki college (Auto.),Bankicampus. Details of terms and conditions are mentioned in the MOU. The composite waste is kept in the red and green colour-coded plastic dustbins respectively for dry and wet wastes. The sanitation of college is looked after by fourteen number of workpersons and the wastes are removed on daily basis.

(1) Liquid wastes are removed by systems designed and maintained.

(2) Management of e-waste: The college avails of the doorstep collection of e-waste facility offered by Banki NAC. This HEI does not generate any radioactive waste. Hazardous Chemicals, wherever generated, is disposed of by following prescribed norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

    C. Any 2 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

    B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College nurtures sensitivity, love and respect for a diverse group of students with enabling strategies:

1. Food facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social background and gender.

Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures are taken accordingly.

3. Besides English, Hindi, Odia, and Sanskrit are also taught and activities undertaken in all 4 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.

4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, lifts, signages and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically-challenged. Blind students are specially taken care of by providing scribes for them during examinations. For the sensitisation and welfare of students, teachingand non teaching personnel, the College has a Women's Welfare Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Vigilance Week was also commemorated in the Campus sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect . A meeting was organized with the principal in the Chair.The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty, socialism, secularism, democracyrepublican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees.

Besides, the NCC units of the college embody the institutional commitment to the fundamental duty ofdefending the country and rendering national servicewhen called upon to do so. The NSS and YRC units of the college, through their activities, promotedharmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities.Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect andimprove the natural environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this   B. Any 3 of the above

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This institution celebrates national festivals like independence day on 15th Aug. Republic day on 26th Jan, Ganesh Puja, Saraswati Puja, Dola Purnima, Budha Purnima, Durga Puja, Rath yatra etc. On different days. Students celebrate the above mentioned days with grandure. Days like Rakhi Purnimka, Id, Makar Sankranti, Mahasivratri are observed with much pump & pleasure. The birth anniversaries of the great national leaders like the father of nation, Mahatma Gandhi on 2nd October, Swami Vivekananda Jayanti on 12th January is observed as national Youth day. Netaji jayanti is observed on 23rd January on the eve of the birth day of Subash Ch. Bose. 31st October is celebrated as on the eve of the birth day of Sardar Ballav Bhai Patel. The teachers day is celebrated on 5th September as a mark of respect to the great philosopher Dr. S. Radhakrishnan. The children's day is observed on 14th November on the birth day of Jawarharlal Nehru, 4th Sunday of November is observed as N.C.C. day. 30th October is observed as national Integration day on the death of anniversary of late prime minister Smt. Indira Gandhi.30th January is observed as Martyr's day. In order to create awareness among the students on the importance of these days various competitions like essay, debate, music, dance etc. are conducted prior to the observed days and prizes and certificates are awarded to the winners of the competitions on the

Foundation Day of the College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional Best Practice: The well-being of students is the highest priority of the college. With the noble intent to look after students' issues and thereby enhance their academic performance, under the auspices of its Psychology Department, the HEI actively runs a counselling cell entrusted with the alleviation of individual distress and maladjustment and resolution ofindividual psychological crises. to visit cell for personal and academic concerns . The cell operates every Saturday from 2 p.m. to 4 p.m. The students visit the cell on their own or on the referral of other teachers. The members of the counselling cell obtain thorough information of students' issues, family background and related information to prepare detailed case report. Psychological tests are conducted if necessary. The concerned teacher keeps the information confidential as confidentiality is the basic norm of counselling. All these services are unrestricted and free. Besides, academic departments of the college pursue Best practices at their own level. Some standard activitiespractised by the department are aimed at remedial instruction, mentoring, sensitisation of students to social evils and problems etc.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The pursuit of Academic excellence remains the central driving force of the HEI. On account of its celebrated academic traditions,like in the past, it has drawn the best academic talent from across the state of Odisha and beyond in the current year. Situated as one of the iconic colleges in the hearty of the Capital city of Odisha, this college has been contributing the best of human resources to every professional sphere of India and the globe. Hence, through superlative instructional methods inside the classrooms and beyond, the college devotes itself to lay solid foundations for itsgarduates in all disciplines.

Bankiis known as the placeof Maa Charchikatemples, and it is a place where a modern and emerging ruralIndia also endeavours to preserve its rich cultural heritage. The HEI is keenly aware of its responsibility to sensitise its alumni to this socio- cultural legacy. To this end, Various cultural programmes were held, whenever suitable to be accommodated in the college calendar.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Banki College being an autonomous institution is empowered to design its own syllabi for different programmes such as B.A., B.Sc. and B.Com. and M.A. courses as well. However, following the guidelines framed by the UGC to implement common syllabus programme under CBCS in all the Universities of the country and following the recommendations of the parent University (Utkal University) the college has implemented the CBCS system since 2014-15 in UG and from 2013-14 in PG keeping the national and global development in view. The Board of studies of each department constitutes the Vice-Chancellor's nomine, two subject experts from outside the institution nominated by the Academic Council, all the staff members, one alumnus member and a co-opt member nominated by the Academic Council. The Board of Studies of each department has made upto 10-20% modification in the curricula considering the feedback from the students collected through Mantor-Mantee interaction and teachers-students interaction in practical classes, feedback from the parents obtained through Parents-Teachers meet, from Alumni through Alumni meet and above all keeping the local and regional needs in view.

However, following the guidelines framed by UGC as well as the recommendation of Parent University (Utkal University) the Institution designed its syllabi with the modification to the extent of 20% considering local advantages and employability.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

01

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

184

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

06

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The staff members of the institution are governed by the service and conduct rules of the government of Odisha and are guided by the traditional high ideals of the teaching profession and institutional guidelines of professional conduct. The institution incorporates gender equity into every aspects of operational procedure.Inbuilt mechanisms ensure that there is no discrimination on the basis of gender. The internal complaint Committee , Sexual Harassment Cell, Anti -ragging Cell, proctorial Committee etc aresome of the internal bodies whose core mandate is to ensure fairness and justice irrespective ofgender identity and to ensure maintenance of a peaceful and harmonious academic environment. Various bodies within the College foster the inculcation of noble human values into the students personality. In a number of programmes, there is ample scope of imparting the students with clear social and developmental perspectives , through fieldwork and student projects. The activities of the NCC, YRC, NSS , Range and Rovers are directed at nurturing and spreading the message ofcompassion, devotion to duty, fellow-filling and selfless service among the students. Commitment to maintenance of a clear environment and sustainability are core principles ingrained in the institutional character. Environmental Science forms a basic component of the College Curriculum. Ethics values and Disaster management is included in the College Curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

10

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

653

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

852

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

740

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

177

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Proctorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance. In the proctorial sessions by means of personal interactions, different students are encouraged to overcome inhibitions to reveal any difficulties, they might be encountering in coping with the requirements of the curriculum. Often students share the difficulties being faced by them in benefitting from the lecturers or in the practical classes. This information is informally shared with other teachers of the department during academic discussions so that all teachers focus liberally to improve comprehension and perception of under performers.

For slow learners, Doubt clearing and Extra classes are taken by Faculties. For this purpose 1/5th of the total classes per week are allotted.

However, performance in examination remains the significant criterion in identifying the slow and advanced learners. Prior to the publishing of Semester examination results by HEI , the Board of conducting examiners in each programme analyses the result statistics and gets an opportunity to deliberate on the performance of the students. This knowledge helps the teachers in formulating a corrective and remedial strategy to be employed in for in the following semester for the under performing students. In pursuance of this strategy, teachers take special care in the classes toensure that the slow learners achieve a sound understanding of the topics.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2023	**2290**	**113**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Being an Autonomous College there is a scope of study tour and project work in the Course curriculum. Students choose the subject and prepare the project under the Guidance of teachers. Under new CBCS system, students are also provided with the option of choosing the subject of another stream. Besides this there is a Remedial class undertaken by each Department for improving the Academic skill and proficiency of the students. In addition, every department also conducts students Seminars given assignments to inculcate participative learning in the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Dedicated Smart class rooms for each Science departments and one smart class room for Arts and one for Commerce stream have been commissioned in the institution. Besides, most of the academic departments use laptop, tablets and desktop computers,

LCD projectors, sound amplification system and the ubiquitous Smart phone and conducting of seminars and meetings. ICT – enabled learning tools such as PPTs,Video clips and e-resources are used by teachers of the College to provide the students with advanced knowledge and practical training. There is extensive use of e- platforms like Googlemeet, whatsapp and Zoom to impart academicinstruction and to conduct Webinars. The HEI has access to INFLIBNET-M facilities consequently , Shodh ganga, Shodsindhu, e- PG Pathashala etc can be accessed by authorized persons of the College.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

113

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

This is an Autonomous College and the Academic Calendar is provided by the Department of Higher Education Government of Odisha. However the College prepairs its own schedule for Mid-Semester and End- Semester Examinations for both odd and even Semester Examinations.Each Department maintains lesson plan and Progress Register for proper monitoring of Academic progress of the courses and it is reviewed by the principal periodically. The College also prepares a calendar for Academic, Cultural and physical activities centrally and Departments are also encouraged to organize Academicand cultural events individually. As per Department of Higher Education, Odisha

initiative a "JUBA SASKAR" programme has been started for awareness of Social and health issues among students. Every year the Govt. of Odisha transmits academic Calendar to be implemented by all HEIs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

113

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

24

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

105

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

36

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

39

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has been continuously carrying out of reforms in its examination procedure through integration of IT in all the procedures and process of the examination system. The reforms have also been implemented in the continuous internal assessments modes. Internal assessment is done through Mid-Semester before end-Semester Examination. Project work, Seminars, assignments, Viva-voice etc are also conducted. The internal assessment marks of the students are uploaded in

database with EMS software.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Program outcomes and course Outcomes for all programs offered by the institute are clearly stated, displayed on the College website and communicated to teachers and students. This practice enables prospective and current students to gain on idea of the scope and content of the curriculum. Again, teachers orient the learners to the over all dimensions of the courses and also relevance of the course content in the context of current social and global trends.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The continuous evaluation of the students through examinations serves as the foremost means of evaluation the programme outcomes and course outcomes. The progression of students to enroll in higher degrees, and their success in acquiring jobs validates the programme outcomes as envisaged by the HEI. Further the negligible rates of dropout from programmes also indicates the academic soundness of the Pos and Cos.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

687

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

www.bankicollege.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

There is no specific research policy in the College. However students are provided with all kinds of available facilities including departmental and central libraries in the respective departmentsand College involving execution of different projects and dissertation works.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

157198

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

3

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has senior faculties as teaching escort with wealth of experiences. The college is focused on interdisciplinary and community based research which help to generate cutting edge solution responding to the needs of local, national and global interests. The college has developed an ecosystem for the excellence of research and academia in the field of Arts/Science/Commerce.

By following the vermiculture practice the institution use the organic compost in the college garden and train farmers for agricultural development.

- **Care has been taken to create an eco friendly campus by doing waste management that keeps the incumbents refresh for getting fresh air and water.**
- **Making a herbal garden and identification of campus flora and labeling is a great innovative programme of the institution. By doing so the students and staff members are made aware of the medicinal values of the plants and**

their application in day to day life.
- Water is an important component of a healthy ecosystem. To avoid scarcity of pure water for drinking purpose and also irrigation of plants grown in the campus, the institution has taken up "Rain water harvesting" programme for its use in the campus garden.
- Installation of roof top solar system is also adopted as a measure to utilize renewable energy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

04

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

48

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

YRC volunteers during the session participated in First Aid Training Camps, Health and Hygiene Camps, blood donation camps etc. They have also taken part in Special Service Camps during different festivals. Students' knowledge base was enhanced, their leisure time was better utilised and their physical, social and mental health was shaped better.All the cadets of NCC (SD/SW) taught to develop awareness to faceand deal with various social evils.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

05

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

46

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1236

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

`00`

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

`00`

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has adequate infrastructure in the form of 36 classrooms, 38 laboratories, 02 auditoriums,02 Smart class rooms for conducting pedagogical and academic activities. Besides these all the Self-financing departments of the college have also been allotted with rooms to be used as classrooms and laboratories .A master time table is prepared at the commencement of the academic session and circulated to the students and the members of the staff. The time-table is prepared by keeping student strength of each class in consideration. Some of the Departments have exclusive access to their departmental classrooms. Most of the rooms are used on common basis. Allotment of classrooms and laboratories to different classes are made on the basics of student strength of the class. Likewise, the college proactively promotes nurturing

and development of competing skills among the staff and
students. To the end Departments are suitably equipped with
computing equipment such as Desktops, Laptops and LCD
Projectors for teaching learning purposes. The College also
provide free Wi-Fi to the academic community to enable access
to online resources

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has a playground of 600*560 Sq. ft. Which is used
for athletic and sports practice by the students of the
institution, and also is used for holding annual athletic meet
and various sports competitions through out the year. The
College also has indoor stadium Basketball court Badminton
court, Volleyball Court and Table tennis Court. The students of
the college are provided with sports equipment as and when
needed by the Athletic Association of the College which
operates under the supervision of designated teachers. The
Athletic Association also carries out selection of students to
represent the institution in extramural competitions. Besides
the Boys common room and Girls Common room also provide members
with facilities for board games for recreation.

Two multi-purpose Hall which serves as the Auditorium in
whichcultural competitions events and performances are
organized at various times. This hall also serves as the venue
for faculty and student meetings, seminars and other large
scale events aimed at enhancing and promoting cultural
sensibilities of the students. The College does not have
earmarked yoga Centre, but yoga activities used to be conducted
in the college.

The College has gymnasium and swimming pool in its premises.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

06

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

5Lakh

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Banki College (Autonomous),Banki has a big library having an accession of nearly about 51470books andJournals etc. In the year 2023, LMS 3.0 software was installed and automation was carried out.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

20,072/-

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

115

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution follows the government of odisha Higher Education Department it policy on Wi-Fi our Wi-Fi system has six links 1.Banki College 122, 2.Banki College 123, 3.Banki College 124, 4.Banki College 125, 5.Banki College 126, 6.Banki College 150.Two links have band width of 50 mbps, two links have 80mbps and two links have band width of 100 mbps. The institution has a central Wi-Fi facility lined from BSNL .The annual budget for the purpose is Rupees 1,00,000/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2290	**85**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture	**B. Any three of the above**

Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3lakh

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Heads of Different Departments and sections are entrusted with the responsibility for supervising regular maintenance of computers and different equipment's in their respective charge maintenance of classrooms and the laboratories and other civil infrastructure including the playground is monitored by designated staff members and necessary repair or renovation is executed by the relevant Departments The library committee of the college meets at regular intervals or in extraordinary sessions for facilitating the smooth running of the library activities .Allocation of classes to different classrooms and laboratories are maintained by the officer in charge of time table.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1112

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**B. Any 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	[View File]()
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

503

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

`01`

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

`122`

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

`12`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every class has a class representative who acts as the intermediary between the students and the faculty members. Active and meritorious students are nominated as seminar secretaries of their respective departments. Currently Government regulations do not provide for formation of Students' Union by direct election.

By regular interaction with the students at various meetings, such as mentor-mentee meetings, sugggestions from students are given adequate focus. The institution also actively pursues the inculcation of the spirit of volunteerism in students on important occasions. This results in sensitisation of students to the needs and opinions of their fellow students. The Head of the institution is open to addressing of student grievances at all times, and a democratic spirit imbues all decisions relating to student welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

04

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Banki College Alumni Association,Banki is a registered Aumni Association of Banki Autonomous College with Regd. No.19152/58 of 2022-2023 ,dated 23.08.2022.The assocoation has hundreds of registered alumni in the college data base. There are frequent interactions between alumni and the college on various events and platforms under Mo College Abhijaan.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	[lumni Associatio](#)

5.4.2 - Alumni's financial contribution during the year

5.4.2 - Alumni's financial contribution during the year	**D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:-

To take this institution to the highest level of excellence in education. Effective student oriented transparent governance.

To develop value system and impose accountability.

Mission:-

Holistic Development of the learners' personality making the

individuals Intellectually Excellent, Morally Upright and Socially Committed.

The mission and vision of the institution depicts the institution's distinctive characteristics in terms of

i) Addressing the needs of the society,

ii) The students' achievement,

iii) Institution's traditions and value orientations.

The vision of the institution is to be a centre of excellence through the process of self-evaluation and continuous renewal in all our endeavours like learning, teaching, research, consultancy and other related services. With this inspiration and blessings of Almighty, we strive towards equipping young people to meet the challenges of these modern times by providing facilities for all round development. We are all aware that we are meant for our students and do our best to provide a most friendly and growth oriented ambience for them. The institution does everything to ensure excellent standards that would secure their leadership in tomorrow's challenging world.

The college formed different statutory bodies like Governing Body, Academic Council, Board Of Studies, Planning and Development Committee, IQAC, Examination committee, Finance Committee, Conducting Board of Examiners, Free ship Committee, Purchase Committee, Construction Committee, UGC Committee, Grievance Redressed Cell, Career Counselling Cell Placement Cell etc. where the teachers participate directly in the effective governance for the welfare of staff and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Principal has formed different decent ralised committees and socities consisting of members of different teaching staff such as Academic advisory council Admission committee Anti-ragging Cell,Athletic Club,Carrer Counselling ,Devlopment Committee, Scholarship Committee etc.All the Committees and bodies meet several times during each year.

Construction of 100 seated SC/ST boys Hostel was completed.Construcation of an academic block was completed.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College implements its perspective / Strategic Plan and development through Internal Quality Assurance Cell. Internal Quality Assurance Cell (IQAC) was established as a post accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC should be a part of the institution's system and work towards realizing the goals of quality enhancement and sustenance.

Goverment in Higher Education Department have formulated common minimum programmes for each institution .Common minmum programmes formulated by the Goverment are inplemented in true

sprit and letter

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body

Principal (Secretary Governing Body)

Vice-Principal (Supervision of Admission, Grievance & Administration)

Controller of Examinations

Administrative Bursar

Academic Bursar

CCOU

Deputy Controller of Examinations

Supportive Staff

Establishment Head Clerk, Supportive Staff

Admission Librarian

supportive Staff

As for as organogram is concerned there is Governing body of the College which Plans, Monitors and executes the programme .The Governing Body is headed by President and the principal as EX-officoSecretary at the Departmental level Heads of the Department are entrusted with the responsibility of managing the Departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrator/Lab Assistant/Store Keepers and other Group-D employees. The principal runs the College administrator with the help of HODS and other officials of his office staff members of the College have been assigned different Co-Curricular and extracurricular responsibilities for smooth management of the College. The College has a well-defined structural frame work of statutory and non-statutory bodies to oversee the operational aspects of the institution

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	[View File](#)
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

This is a Government aided undergraduate College and all welfare measures of the Government in general are implemented in the institution teaching staff have avenues for their career development in terms of attending workshops, orientation and refresher courses and also of availing study leave for Ph.D.Similarly the non-teaching staff are also provided with training related to office management Accounts, administration etc. by the Government Besides there is provision for progression of career in Administrative and revenue services.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

External financial audit is conducted yearly by the Government in the College. The College authorities provide all kinds of assistance to facilitate the process of auditing by presenting relevant files, bills, vouchers, orders, Cash book etc. as and

when demanded. Similarly, instant verification of bills, voucher, and cashbooks are done regularly. Audit objection are complied as per the suggestion made by the auditing team.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

It being a Government aided institution, all the financial aspect of the institution are conduct as per the prevailing government regulations. The mandate for numerous internal committees is clearly defined and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations upon which proposal for the expenditure is received by the college authority from them .The development committee is the central body which identifies the needs and requirements of the institution and resolve to allocate funds for various activities of the college. The purchase committee is the internal body responsible for supervising the process of purchase. A senior teacher is designated as Accounts Bursar who is responsible for ensuring adherence to government stipulated financial norms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college in conformity with NAAC guidelines acts as a catalyst of the academic and extracurricular activities and infrastructural augmentation of the college. To maintain the Page 42/53 12-04-2024 11:57:29 Annual Quality Assurance Report of BANKI COLLEGE (AUTONOMUS), BANKI continuity of academic discourse several webinars were organized by the college in the period under consideration despite recurrent disruption posed by the covid-19 pandemic. The college web site has been improved and continues to be improved to facilitate dissemination of institutional information in a easily navigable manner and constant effort has been made to incorporate greater volume of information relating to various activities of the college. To meet the residential needs of students from all across the state and beyond an hostel inside the campus with sufficient accommodation capacity are under construction.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Internal informal deliberations among staff members of the IQAC is a constant activity and quality consciousness is ingrained in the planning and execution of institutional. Programmers and in the implementation of all governmental plans and policies Feedback of students and teachers of the college on the current

semester was sought and analyzed and the results were made available on the college website .standard procedures like preparation of lesson and progress records of individual teachers, and review of examination results by respective departmental staff is in built in the academic set-up. The IQAC keeps itself abreast of routine and developmental activities and endeavors to provide insights and feedback to the college authority for quality enhancement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Both boy and girl students are treated equally in the college. The following steps are taken to ensure and promote

gender equity among the sexes.

1. Irrespective of gender students are provided with hostel facilities and canteen facility

2. Both boys and girls are provided with reading room facilities in the library

3. Both boys and girls have equal access to the following facilities for sports such as Playground for outdoor games.

4. Equal opportunity and encouragements is provided to boys and girls to take part in all sports and cultural activities

5. Participation in NSS,YRC and NCC is open to both boy and girl Students of the college

In addition following special facilities are provided to women students.

1. To impart skills necessary for safety and security of girl students, Self-defense training Programs were conducted regularly.

2. Provision of separate common-room and toilet facilities. The provisions of Girls Common Room caters to the regular recreational indoor games and reading facilities during leisure Hours.

3. As a part of best practices followed girl students are counseled about equal rights and Equal opportunities with their male counterparts about social evils like dowry system, eve Teasing etc. and how to combat such retrogressive practices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based | B. Any 3 of the above |

energy conservation Use of LED bulbs/ power-efficient equipment

File Description	Documents
Geotagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Inspired by an institutional mission for a clean and green campus, as per the approval of principal, the college administration has enlisted the professional services of a specialised agency for maintenance of hygiene and cleanliness of the college campus. Garbage bins have been kept at various places of the college campus.Garbageis regularlycollected. Banki college (Auto.),Bankicampus. Details of terms and conditions are mentioned in the MOU. The composite waste is kept in the red and green colour-coded plastic dustbins respectively for dry and wet wastes. The sanitation of college is looked after by fourteen number of workpersons and the wastes are removed on daily basis.

(1) Liquid wastes are removed by systems designed and maintained.

(2) Management of e-waste: The college avails of the doorstep collection of e-waste facility offered by Banki NAC. This HEI does not generate any radioactive waste. Hazardous Chemicals, wherever generated, is disposed of by following prescribed norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge	**A. Any 4 or all of the above**

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College nurtures sensitivity, love and respect for a diverse group of students with enabling strategies:

1. Food facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social background and gender.

Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures are taken accordingly.

3. Besides English, Hindi, Odia, and Sanskrit are also taught and activities undertaken in all 4 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.

4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, lifts, signages and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically-challenged. Blind students are specially taken care of by providing scribes for them during examinations. For the sensitisation and welfare of students, teachingand non teaching personnel, the College has a Women's Welfare Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Vigilance Week was also commemorated in the Campus sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect . A meeting was organized with the principal in the Chair.The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty,

socialism, secularism, democracyrepublican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees.

Besides, the NCC units of the college embody the institutional commitment to the fundamental duty ofdefending the country and rendering national servicewhen called upon to do so. The NSS and YRC units of the college, through their activities, promotedharmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities.Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect andimprove the natural environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This institution celebrates national festivals like independence day on 15th Aug. Republic day on 26th Jan, Ganesh Puja, Saraswati Puja, Dola Purnima, Budha Purnima, Durga Puja, Rath yatra etc. On different days. Students celebrate the above mentioned days with grandure. Days like Rakhi Purnimka, Id, Makar Sankranti, Mahasivratri are observed with much pump & pleasure. The birth anniversaries of the great national leaders like the father of nation, Mahatma Gandhi on 2nd October, Swami Vivekananda Jayanti on 12th January is observed as national Youth day. Netaji jayanti is observed on 23rd January on the eve of the birth day of Subash Ch. Bose. 31st October is celebrated as on the eve of the birth day of Sardar Ballav Bhai Patel. The teachers day is celebrated on 5th September as a mark of respect to the great philosopher Dr. S. Radhakrishnan. The children's day is observed on 14th November on the birth day of Jawarharlal Nehru, 4th Sunday of November is observed as N.C.C. day. 30th October is observed as national Integration day on the death of anniversary of late prime minister Smt. Indira Gandhi.30th January is observed as Martyr's day. In order to create awareness among the students on the importance of these days various competitions like essay, debate, music, dance etc. are conducted prior to the observed days and prizes and certificates are awarded to the winners of the competitions on the Foundation Day of the College.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional Best Practice: The well-being of students is the highest priority of the college. With the noble intent to look after students' issues and thereby enhance their academic performance, under the auspices of its Psychology Department, the HEI actively runs a counselling cell entrusted with the alleviation of individual distress and maladjustment and resolution ofindividual psychological crises. to visit cell for personal and academic concerns . The cell operates every Saturday from 2 p.m. to 4 p.m. The students visit the cell on their own or on the referral of other teachers. The members of the counselling cell obtain thorough information of students' issues, family background and related information to prepare detailed case report. Psychological tests are conducted if necessary. The concerned teacher keeps the information confidential as confidentiality is the basic norm of counselling. All these services are unrestricted and free. Besides, academic departments of the college pursue Best practices at their own level. Some standard activitiespractised by the department are aimed at remedial instruction, mentoring, sensitisation of students to social evils and problems etc.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust

(within a maximum of 200 words)

The pursuit of Academic excellence remains the central driving force of the HEI. On account of its celebrated academic traditions,like in the past, it has drawn the best academic talent from across the state of Odisha and beyond in the current year. Situated as one of the iconic colleges in the hearty of the Capital city of Odisha, this college has been contributing the best of human resources to every professional sphere of India and the globe. Hence, through superlative instructional methods inside the classrooms and beyond, the college devotes itself to lay solid foundations for itsgarduates in all disciplines.

Bankiis known as the placeof Maa Charchikatemples, and it is a place where a modern and emerging ruralIndia also endeavours to preserve its rich cultural heritage. The HEI is keenly aware of its responsibility to sensitise its alumni to this socio-cultural legacy. To this end, Various cultural programmes were held, whenever suitable to be accommodated in the college calendar.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Wi-fi connectivity to the entire campus.
- P.G Programmes in all suject.
- Steps for more placement of students.
- Innovation of Ladies Hostels
- Construction of a separate P.G. Hostel for Girls.
- Desktop Computers of latest model for all Departments, library, office, laboratories of Physics, Mathematics, Computer Science and SAMS centre of the college with desktop tables and chairs.
- Laptops, Printers, Projectors for all departments, library, IQAC, Counselling Cell etc. Upgradation of Girls and Boys Common Rooms with furniture and necessary equipment of sanitary provision, Newspaper and Magazine stand and Table Tennis set up etc.
- Furniture such as teachers' table, teachers' chair, notice boards, Wooden Podium, Wooden Stools for

laboratory use, for various departments, classrooms, boy's and Girl's Common Rooms Musical instruments such as Tanpura, Harmonium and Tabla Set for Music Department.